

Minutes of a Meeting of Unstone Parish Council
Held at Moorland View Elderly People's Club, Apperknowle
Thursday 19th October 2017.

- Present: Cllrs S Hopkinson (Chair), A Dale (DCC), J Elliott, K Fisher, M Lilleyman, K Perkins, T Rogers, R L Smith & V Tebbs,
- In attendance: J Clayton (Clerk), E Smith (RFO) and M Brown (Caretaker/Warden) and 6 members of the public.
- 100/17 Apologies were received from Cllr J Hill.
- 101/17 The Chair stated public participation would take place at the end of the meeting.
- 102/17 There was no variation to the order of business.
- 103/17 Declared Interest – Cllr T Rogers declared an interest in item 113.4/17 (West Handley Nursery), Cllr Alex Dale declared an interest in 116.1&2/17 (Planning Applications).
- 104/17 The Minutes of the UPC meeting on 21st September were accepted by all and signed by the Chair.
- 105/17 Confidential HR related matters will be discussed at the end of the meeting, without members of the public present.
- 106/17 PC Sally Horner had sent a report, in September the following crimes were reported within the Parish: Misc. crime x 1, Criminal damage x 3, Sexual offence x 2, Burglary of garage x 1, Vehicle interference x 1, Theft x2.
- 107/17 DCC Cllr Alex Dale reported:
- .1 Defibrillator, funding for the external housing had been secured for the Community Hall and he was liaising with RFO, regarding the installation.
 - .2 Spring Bank, work was ongoing on the road surface.
 - .3 Local Bus Services were still under review, with a possibility of the amalgamation of some services.
 - .4 DCC Budget was currently in consultation.
 - .5 Boundary Commission changes – the draft proposal had been submitted.
 - .6 INEOS application, the consultation period was still open, for this application in order for members of the public to comment.
 - .7 Cllr Dale local surgeries were scheduled for 5.45-6.45pm on the following dates: 26th October 2017 – Meeting Room, Coal Aston Village Hall, 30th November 2017 – Shaun Hadley Room, Civic Hall, Dronfield, 25 January 2018 – Moorland View, Apperknowle. Full details are also available on the Parish notice boards and website.
- 108/17 NEDCC Cllr Smith sent a report explaining that she had liaised with a local resident regarding the road surface at Spring Bank and had also received requests for information regarding the Water Board access road off Sheffield Road.
- 109/17 The Chair confirmed that the OAP Christmas Meal would take place on 10th December.
- 110/17 The Clerk reported the following correspondence:
- .1 MP Lee Rowley has confirmed he is attending the UPC Meeting on 16th November 2017
 - .2 Ethical Training – Cllrs confirmed that they had not received any additional training in this area. The Clerk provided Cllrs with details of forthcoming DALC Cllr Training courses.
 - .3 Cllrs contact details – DALC advises not to post personal details such as e mail addresses and telephone numbers, all correspondence should go through the Clerk.
 - .4 Mobile library would be operating on Sheffield Road Unstone 2.45 – 3.20 pm on 13th November, 11th December 2017 & 15th January 2018
 - .5 NEDDC were running a Recycling Competition, in order to raise awareness of which items can be recycled and the opportunity to enter a competition prize, a link had been placed on the UPC website
 - .6 Derbyshire Connect is a new service transportation service for rural within NEDDC, information was available from the UPC website.
 - .7 Two members of the public enquiries regarding land at Middle Handley and Apperknowle thought to be owned by UPC, the Clerk would contact the Land Registry for clarification.
 - .8 Citation, a meeting would be arranged in the near future the outcome of which would be reported to the next meeting.

- 111/17
- .9 Training – The Caretaker/Warden had completed ROSPA training on 18th October. The Clerk had attended Data Protection GDPR training on 16th October, the Clerk explained the implications Independent Data Protection role, it was agreed to express an interest to DALC regarding arranging a shared resource with pro rata costs
- .1 2018 Meeting Dates had been circulated and were agreed, the Clerk would place a copy on the website. Chesterfield Walking Festival, a request had been received regarding the use of the Community Hall car park on 18th May 2018, this was agreed as the Community Hall has no bookings for that day. The Clerk would confirm.
- .2 Updates from last meeting:
Ownership of land around the Community Hall, the Clerk had contacted NEDDC for clarification and would liaise with the Land Registry regarding the matter
Summerley request for additional signage, the Clerk had spoken to the Highways Dept. at DCC. They concluded that area didn't meet criteria for new signage with only 4 houses, balanced with the initial costs and ongoing maintenance
Request to move the Notice Board at Apperknowle. The Clerk was currently obtaining advice on move from DCC, she was also looking at a notice board for the side of the bus shelter, as this may be a more cost-effective solution.
- 112/17 It was noted that DALC Circulars and all relevant correspondence had been circulated, copies were available from the Clerk
- 113/17 Items Raised by Councillors.
- .1 Cycle Path, the project is in its final planning stage. Cllr RL Smith raised his concerns regarding the possible negative impact may have on the trade of the Post Office, during the construction of the cycle path. The Clerk would request the analysis regarding the Post Office parking.
- .2 District, Town & Parish Meeting. Cllr Tebbs attended the meeting on 5th September. She had circulated a summary and highlighted several areas relevant to UPC:
- a) UPC Statistics, Steve Lee had produced a report containing the demography of the area, based on Census data, which could be placed on the UPC website for reference. The Clerk would make contact and add a summary to the website.
- b) Parish Plan, Cllr Tebbs explained to importance of having a Parish Plan to inform decision making. The Clerk would research the matter and source some good practice guidance.
- c) Recording Protocol, Cllr Tebbs explained the issue was covered at the meeting. The Clerk confirmed that Standing Orders already covered this and would cross reference the document, with the DALC protocol to ensure compliance.
- d) LED lighting, Cllr Tebbs reported the potential savings that had been made within neighbouring Councils, after installing energy saving lighting. The Caretaker /Warden would look into the costs/anticipated savings and feasibility of installation of LED lighting at the Community Hall.
- e) Bedding plants, Cllr Tebbs reported that North Wingfield Parish Council had a surplus of bedding plants, that could be used within the flower beds within the Parish or at the Community Hall. The Caretaker/Warden would make contact the Parish Clerk and report back.
- f) The Chair thanked Cllr Tebbs for her contribution.
Peak Resort - The Clerk reported that she had contacted John Dunn from Peak Resort regarding the next meeting and was awaiting a reply.
- .3 Telephone Box Update, Cllr Rogers reported that the restoration work on the West Handley box would commence shortly.
- .4 West Handley Nursery planning and enforcement issues. As the land owner was present at the meeting, the Chair retracted Standing Orders to allow him to contribute to the discussion. He explained that he had assured local residents that he would clear up the site and remove some vehicles. He explained that he required some form of site office and would consider asking the council to reconsider the order to remove the caravan.
- .5 Traffic Regulation on B6056, the proposed speed reduction proposal was due to entrance to the school, Cllrs were in favour of the proposal and the Clerk would confirm this to the Highways Dept.
- .6 Removal of lamp post in West Handley Conservation area, Cllr Dale and the Clerk had both written and expressed concern regarding the removal of the lamp post. Cllr Rogers expressed disappointment that the replacement would take 6-12 months and asked the Clerk to check the rationale for this.

- 114/17 Parish Facilities – Caretakers Report.
- .1 This is given at Appendix 1, and had been circulated, the lamp post poppies had been displayed round the parish, and many local residents had expressed their appreciation.
 - .2 The Caretaker reported that the flowers for flower beds would be ordered in November.
 - .3 The Caretaker reported NEDDC had checked the dog bin at Whittington Park and it required replacement. The RFO would arrange for a new one to be ordered. The Clerk would check if the Caretaker/Warden could move the dog bin at St John’s Park.
 - .4 The Caretaker also reported that some remedial tree work was required at St John’s Park, three quotes had been requested. It was decided Dronfield Tree Services would be asked to complete the work, the Caretaker/Warden would check their documentation.
- 115/17 RFO’s Report.
- .1 The RFO’s report had been circulated and was approved. The Cheque /BAC’s request for October- £4,537.45 was unanimously approved along with the current income sheet and bank reconciliation.
 - .2 Komplan Competition – the RFO reported that unfortunately UPC were unsuccessful in the competition, for matched park funding
- 116/17 Planning Applications.
- .1 NED/1043/FL application for replacement of existing studio, with new studio (listed Building Consent) – Summerley Hall, Summerley Lower Road, Apperknowle. (Cllr Dale expressed an interest and did not take part in the discussion relating to the application)
 - .2 NED/1044/FL listed building consent application for replacement of existing studio with new studio as above. (Cllr Dale has declared an interest and will not take part in the discussions relating to the application.)
 - .3 NED/00749/FLH to construct a garden shed at 1 Cavendish Square West Handley (Conservation area) - Mr Davenport
 - .4 NED/01092/FLH application for two story side extension and hardstanding at 1 North Close Unstone for Mr Ellis and Mrs Krygier
- 117/17 No concerns were raised regarding the above Planning Applications
- 118/17 Planning Decisions
- .1 NED/00562/FL proposed new dwelling at Old Thatch, Crow Lane, Unstone. Conditionally Approved 28 Sept 2017
 - .2 NED17/00979/FLHPD – Neighbourhood Notification Scheme for construction of single story rear extension at Summerley Cottage, Summerley, Apperknowle for Mr & Mrs Easthorpe Permitted Development 12 Oct 2017
- 119/17 The above Planning Decisions were noted
- 120/17 Public Participation. A member of the public highlighted the lack of dog bins at Hundall and explained that one had been in use in the past. The Clerk would contact NEDDC regarding the matter and report back.
- 121/17 HR
- The RFO would provide UPC with a costed option appraisal to meet the Caretaker/Warden’s transportation needs for carrying out his work within the Parish.
- The Clerk highlighted that the Caretaker/Warden role had not be subject to vetting and a decision was made for the post to be subject to vetting.
- Cllrs confirmed that if staff were undertaking any tasks in addition to core business, this should be high-lighted and additional hours could then be considered for approval.
- 122/17 The next meeting was confirmed at Thursday 16th November 2017
- 123/17 No new agenda items were added.
- 124/17 The meeting closed at 9.27pm