

**Minutes of a Meeting of Unstone Parish Council
Held at The Moorland View, Apperknowle on Thursday 16 September 2021**

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Held at Moorland View, Apperknowle on Thursday 16 September 2021**

Present: Cllr Hopkinson (in the Chair)
Cllr Dale, Land, Hill, Lilleyman, Rogers, Smith and Davison

In Attendance: E Smith (Relief Clerk/RFO), M Brown (Caretaker/Warden) and 2 members of the Public

264/21 Apologies – Cllr Perkins

265/21 Variation of the order of business – No Changes agenda

266/21 Declaration of members interests - Cllr Dale – Agenda Item 14b – Planning Decision

267/21 Confidential Items – No confidential items

268/21 Minutes of the UPC meeting on Thursday 15 July 2021
RESOLVED Approved

269/21 Police Report

PCSO Flowers sent a report detailing the following crimes which were reported in the Parish in July:
3 x Criminal Damage, 1 x Theft and 2 Miscellaneous

Police also held a drop-in session at the Fred Hopkinson Memorial Hall on 15 September. This was not well attended due to time constraints on advertising it, but the Police are hopeful to run this more frequently.

RESOLVED to note

270/21 DCC & NEDDC Report - Cllr Dale reported:

1. **Speeding issues on Crow Lane** – A meeting will be held on 14 October 2021 between the Police, County Council, Highways and School regarding this matter.
2. **Speeding** - County Council are reviewing speed management protocol which is currently very stringent and hard to meet. They are looking at a SID (Speed Indicator Device) signs that parishes can purchase and then move them around to trouble areas. These will cost approximately £2,000.
3. **Hardhurst Road – Half Moon Area** – Nothing further to note at this time.
4. **Armed Forces Celebration** – Event held on 3 October 2021 at Dronfield Sports Centre, this is a belated celebration for VE and VJ day which was not celebrated last year due to COVID.
5. **Cycle Path** – Parking of cars at the car wash has ceased. Now that the school term has started no more works will be completed on the path. The leaning phone box has not been touched by the contractors they are not willing to stabilise it.
6. **Local Plan** – Chesterfield Road site is still in the Plan, Lee Rowley MP will ‘call in’.
7. **Peak Resort** – Cllr Dale attended a meeting with Rupert Carr in July. Peak Resort have found large cavities in the ground survey so insurers will not insure the land. The only option is to dig up the site and stabilize the ground with hardcore before commencing any work. Rupert Carr report that the next phase would be to start the gateway to the resort.

271/21 Chair’s Report - The Chair reported:

The Chair had nothing to report

272/21 Clerk’s Correspondence

1. **Queens Platinum Jubilee Beacons**
The Clerk reported that this event is not just the lighting of any beacons but a chance for the community to celebrate.

- RESOLVED** the Council will not be holding any events during this period.
- 2. Councillor Vacancy
The Clerk reported that no requests to call an election had been received so the Council can therefore go ahead and co-opt.
RESOLVED Clerk to put the vacancy on the website and noticeboards.
- 3. Road Closure – 20-22 October, High Street, Apperknowle for Severn Trent Water
Clerk had posted this information onto the Parish Council website.
RESOLVED to note
- 4. Inspectors report for NEDDC Local Plan
RESOLVED to note
- 5. DCC Bus Service Improvement Plan
Clerk had circulated the questionnaire to all Councillors.
RESOLVED to note
- 6. Police and Crime Commissioner - £100K grant
Clerk reported that the date had now been extended to 24 September 2021.
RESOLVED RFO to send in an application for CCTV on Brierley Park
- 7. Armed Forces Celebration Event – 3 October 2021 at Dronfield Sports Centre
Clerk had posted the flyer on all noticeboards and the Parish Council website.
RESOLVED to note
- 8. NEDDC Leaders update
RESOLVED to note
- 9. NEDDC Tree Preservation Order 279
RESOLVED to note
- 10. Emergency Closure of Dronfield Footpath 73 and Unstone 52.
Clerk had posted this onto the Parish Council website.
RESOLVED to note

273/21 DALC Circulars

DALC July(2), August and September newsletter had been circulated, copies were available from the Clerk.
RESOLVED noted circulars and agreed to sign up for the Foundation level Local Council Award Scheme

274/21 Items raised by Councillors

- 1. Dronfield Town Council Burial Committee
Clerk reported that NEDDC have requested a detailed argument regarding this matter.
RESOLVED working group established consisting of Cllr Smith, Rogers and Lilleyman. They will produce a report for the next FC meeting to approve.
- 2. Refurbishment of Parish Council owned telephone boxes.
RESOLVED Cllr Dale and caretaker will meet next Tuesday to discuss if further supplies are required for the phone boxes. Cllr Dale has managed to recruit 6 volunteers so far to assist.
- 3. Royal British Legion Industries (RBLI) Tommy figure
Clerk reported that the Tommy figure had been received.
RESOLVED caretaker to install this at the Oak Tree War Memorial for the Remembrance in November then take this down and store for use next year.
- 4. Christmas Party 2021
RESOLVED date for the party will be 4 December 2021.

275/21 Caretaker/Warden’s Report

- 1. Called out ASI to reset CCTV system after power surge
- 2. Roller Shutter installers have been chased up for an installation date
- 3. Wednesday morning Yoga will not be returning to the hall, but the slot has now been filled with a folk dancing group.
- 4. Routine checks on all bins, grit bins, bus stops and benches around the parish

5. Routine play area inspections and litter picking
6. Routine grass cutting, hedge cutting and weed control around the parish
7. Routine flower bed maintenance and irrigation
8. Bridleway between Apperknowle and Blackamoor has been cleared
9. Play area matting at Brierley Park has become loose. Caretaker has removed some of the loose tiles for now and will be looking to replace them within the next week.
10. Reseeding of the War Memorial earlier in the Summer has been unsuccessful so will reseed again over the next couple of weeks
11. New play area at Whittington Lane should be open this week.
12. A new bench has been installed at Brierley play area in July
13. Several cases of fly tipping have been reported around the parish
14. Received several concerns regarding the public footpath entrance/exit to Whittington Lane play area as dogs are no longer allowed to be walked through the play area so owners are being asked to use the bottom gate. The entrance exits straight out onto the road with no pavement. Cllr Dale to look into how to make this safer.
15. Concerns were raised about the state of the footpath and to stop horses using it at the entrance to the Community Hall grounds. Nothing has been done yet by NEDDC/DCC.
16. Caretaker would like to thank Cllr Rogers for carrying out the play area inspections and to Cllr Smith for watering the flower beds whilst the caretaker was on leave.

RESOLVED to note

276/21 Unstone Parish Council vehicle lease

The Clerk reported that the lease was due for renewal on 28 November 2021.

Caretaker would need a like for like replacement.

RESOLVED approved the RFO and caretaker to obtain quotes for a like for like replacement vehicle.

277/21 Responsible Financial Officer's Report

1. The RFO's payment list for August and September 2021 totalling £5,757.24 and £6,871.38 had been circulated to Councillors (Appendix 1)
RESOLVED approved
2. The bank reconciliation up to 31 July and 31 August 2021 had been circulated to Councillors (Appendix 2)
RESOLVED approved
3. PKF Littlejohn Audit for 2020/21
RFO reported that the external audit was now complete with a minor amendment to the Annual Governance Statement.
RESOLVED to note
4. Change in Electricity provider at the Fred Hopkinson Memorial Hall
Clerk reported that the electricity provider had been changed to British Gas Lite through Clear Utility Solutions. The gas provider is not due until 31/07/2023.
RESOLVED to note
5. Tree Survey
RFO reported that the previous contractor had not scheduled the tree survey works as approved by the Council for Autumn this year and would not be able to schedule until 2022. Due to this error the RFO approved the works with Jonathan Oaks at a cost of £450.00 for this year as the previous tree survey was out of date.
RFO reported that a case between a local Council had been brought before a judge and the ruling was that tree surveys should be undertaken every 2 years.
RFO reported that DALC had recently sent out a training course for Tree Inspection Skills at a cost of £125.00.
RESOLVED approved Jonathan Oaks tree survey at a cost of £450.00. Approved tree surveys to be conducted every 2 years instead of 3. Caretaker to attend the course at a cost of £125.00.
6. Whittington Lane Play area

RFO reported that this play area was not complete and the handover had taken place. RFO asked if Councillors would be available for a photo opportunity at the play area for the website along with Vistry/Sanctuary.

RESOLVED approved

7. Finance Working Group meeting date

RFO reported that the budget/precept would need to start for 2022/23.

RESOLVED date agreed for 21 October 2021 at 6pm. Cllr Rogers, Smith, Lilleyman and Dale to attend.

8. Insurance Quote

RFO reported that the cheapest quote received was with their current supplier Zurich at a cost of £1,337.05

RESOLVED approved the quote received from Zurich at a cost of £1,337.05.

278/21 Planning Applications

NED 21/00907/FL – Installation of CCTV on a 5MTR Altron tower at Recreational Ground Whittington Lane, Unstone

Clerk reported that this application had been submitted into NEDDC in June 2021 and wasn't validated until July 2021. The decision date has now lapsed and still the application is pending. Cllr Dale stated he would look into the planning application and see why the decision has not been made.

RESOLVED No comments made

NED 21/00670/FLH – Application to convert and extend an existing derelict outbuilding to provide an enclosed swimming pool at The Old Station House, Lightwood Lane, Middle Handley

RESOLVED No comments made

NED 21/00822/FLH – Erection of a detached garden studio to the rear at Stonedge, Westfield Lane, Middle Handley.

RESOLVED No comments made

NED 21/00898/FLH – Application for dormer loft conversion with Juliet balcony to rear at 4 Robert Close, Unstone

RESOLVED No comments made

NED 21/00454/FL – Retention of mound at Springwell Hill at Land South West of Ironstone Cottages, Springwell Hill, Nether Handley

RESOLVED No comments made

NED 21/00651/FLH – Creation of vehicular access and hardstanding at 209 Sheffield Road, Unstone

RESOLVED No comments made

NED 21/01064/DISCON – Application to discharge conditions 14 (internal gate across car park) and 15 (pedestrian only access) pursuant of 19/00577/FL at Land South of Cricket Ground, High Street, Apperknowle.

RESOLVED No comments made

279/21 Planning Decisions

NED 21/00766/FLH – Single storey rear and side extension at Haydene, Lightwood Lane, Middle Handley - **Conditionally approved 19 August 2021**

NED 21/00674/DISCON – Application to discharge condition 9 (surface water drainage) pursuant of planning permission 17/00881/FL at Summerley Hall, Summerley Lower Road, Apperknowle – **Conditions Discharged – 30 July 2021**

NED 21/00235/FL – Application for a single storey dwelling at Land east at 258 Sheffield Road, Unstone – **Conditionally approved – 15 July 2021**

NED 21/00596/FLH – Addition of pitched roof over existing side extension and creation of link to garage and workshop at Hilltop, Hundall, Apperknowle – **Conditionally approved – 12 July 2021**

NED 21/00947/AMEND – Non material amendment to planning application 19/01042/FL to reduce size and shape of approved single-storey extension at 32 High Street, Apperknowle – **Refused – 26 August 2021**

Appeal Decision – Ramshaw Farm Barn, Hundall Lane, Unstone – APP/R1038/W/21/3271038 – **Appeal dismissed**

RESOLVED to note

280/21 Public Participation

A member of the public spoke about the state of the footpath and hedge from Moorland View to Sharman Close. Cllr Dale stated they would look into this matter.

281/21 Date of the next meeting was confirmed for Thursday 21 October 2021 at 7pm

282/21 Items to note for the Octobers Agenda

None

The meeting closed at 8.20pm

Chair’s signature.....21 October 2021

Appendix 1

August		<u>Cheque Requests</u>				
	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>	
D/D	Leasys	Van HP Charge 21/SAT/00086356	£265.89	£53.17	£319.06	
D/D	NEDDC	Trade Waste Collections	£38.09	£0.00	£38.09	
D/D	Nest	Pension Contributions August 2021	£93.01	£0.00	£93.01	
S/O	Wish Computers	Web site management	£23.00	£0.00	£23.00	
D/D	British Gas	Electric Invoice (01/06 to 28/07/2021)	£57.87	£2.89	£60.76	
D/D	British Gas	Electric Invoice (29/07 to 31/07/2021)	£24.61	£4.92	£29.53	
D/D	British Gas	Gas Invoice (08/06 to 07/07/2021)	£28.66	£1.43	£30.09	
D/D	Waterplus	Water Bill	£38.12	£0.00	£38.12	
BACS	ED Steel Ltd	Flexi Tub	£4.38	£0.87	£5.25	
BACS	Whiston Connect	PAT Testing	£110.00	£0.00	£110.00	
BACS	Sorted 4 Safety	Polo L/Sleeve S271 Yellow	£15.90	£3.18	£19.08	
BACS	Sorted 4 Safety	Styx High Vis T	£50.63	£10.13	£60.76	
BACS	Killis	Cleaning products	£85.48	£17.10	£102.58	
BACS	Killis	Credit for Scrim	-£17.52	-£3.50	-£21.02	
BACS	Eden Washrooms	Hall Cleaning	£566.25	£113.25	£679.50	
BACS	Viking	Lam Pouches	£26.87	£5.37	£32.24	
BACS	Miscellaneous	Payroll August 2021	£3,275.13	£0.00	£3,275.13	
BACS	HMRC	Payroll August 2021	£772.06	£0.00	£772.06	
BACS	British Legion	30 Poppies	£90.00	£0.00	£90.00	
August 2021 Payments Total			<u>£5,548.43</u>	<u>£208.81</u>	<u>£5,757.24</u>	

<u>September</u>	<u>Cheque Requests</u>				
	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>
D/D	Leasys	Van HP Charge 21/SAT/00097765	£265.89	£53.17	£319.06
D/D	NEDDC	Trade Waste Collections	£38.09	£0.00	£38.09
D/D	Unity Trust	Fuel, Tommy Figure & Plants	£716.77	£90.77	£807.54
D/D	Nest	Pension Contributions September 2021	£93.01	£0.00	£93.01
S/O	Wish Computers	Web site management	£23.00	£0.00	£23.00
D/D	British Gas	Electric Invoice (01/08 to 31/08/2021)	£32.91	£1.64	£34.55
D/D	British Gas	Gas Invoice (08/07 to 07/08/2021)	£27.59	£1.37	£28.96
D/D	BT	Telephone Bill	£184.98	£37.00	£221.98
BACS	Alfred Dunham	Postcrete	£42.96	£8.59	£51.55
BACS	PKF Littlejohn	External Audit Fee for 2020/21	£400.00	£80.00	£480.00
BACS	E&D Steel	Dustpan, Mould Spray, Cable Ties etc	£31.89	£6.40	£38.29
BACS	DCS Cleaning	August 2021 Clean	£576.75	£115.35	£692.10
BACS	ASI Security	Rebooted PSU after power surge at Hall	£90.00	£18.00	£108.00
BACS	Miscellaneous	Payroll September 2021	£3,201.66	£7.73	£3,209.39
BACS	HMRC	Payroll September 2021	£725.86	£0.00	£725.86
		September 2021 Payments Total	<u>£6,451.36</u>	<u>£420.02</u>	<u>£6,871.38</u>

Appendix 2

<u>DATE</u>	<u>PAYEE</u>		<u>AMOUNT</u>		
	OPENING BALANCE		£ 46,351.14		
	PLUS INCOME SHEET		£ 53,560.92		
	PLUS UNPRESENTED PAYMENTS	CHQS	£ 99,912.06		
			£ -		
			£ 99,912.06		
	MINUS EXPENDITURE		£ 65,258.04	UNITY	£34,654.02
			<u>£ 34,654.02</u>		<u>£34,654.02</u>

<u>DATE</u>	<u>PAYEE</u>		<u>AMOUNT</u>		
	OPENING BALANCE		£ 46,351.14		
	PLUS INCOME SHEET		£ 61,332.52		
	PLUS UNPRESENTED PAYMENTS	CHQS	£107,683.66		
			£ -		
			£107,683.66		
	MINUS EXPENDITURE		£ 71,754.61	UNITY	£35,929.05
			<u>£ 35,929.05</u>		<u>£35,929.05</u>