

**Minutes of a Meeting of Unstone Parish Council
Held via Zoom
Thursday 17th September 2020**

Table of Contents

78/20 To elect a Chair and Vice Chair -----	2
79/20 Apologies given/absence noted-----	2
80/20 Public participation -----	2
81/20 Confidential Items -----	2
82/20 Declared Interests-----	2
83/20 Minutes -----	2
84/20 Police Report -----	2
85/20 DCC & NEDDC Report -----	2
86/20 Chair’s Report -----	2
87/20 Clerk’s Report-----	3
88/20 DALC Circulars -----	3
89/20 Items Raised by Councillors -----	3
90/20 Community Hall -----	3
91/20 The Caretaker/Warden’s Report -----	3
92/20 RFO’s Report.-----	3
93/20 Planning Applications-----	5
94/20 Planning Decisions-----	5
95/20 Date of the next meeting -----	5

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Held via Zoom
Thursday 17th September 2020**

Present: Cllrs: Cllr A Dale (NEDDC & DCC), Cllr S Hopkinson, A Land, M Lilleyman, T Rogers & V Tebbs

In Attendance: J Clayton (Clerk) E Smith (RFO) and M Brown (Caretaker/Warden)

78/20 To elect a Chair and Vice Chair

All Cllrs voted in favour of Cllr Hopkinson holding the position of Chair and Cllr R Smith holding the position of Vice Chair until May 2021, acceptance of office paperwork will be signed and placed on record in due course. RESOLVED

79/20 Apologies/Absence noted

Apologies were received from Cllrs J Elliott, J Hill and R Smith, absence noted for Cllr K Perkins. RESOLVED

80/20 Public participation

No members of the public were present.

81/20 Confidential Items

The HR matters would be heard confidentially at the end of the meeting. RESOLVED

82/20 Declared Interests

Cllr Dale declared an interest in Planning Decision 20/00536TPO for Summerly Hall and would not take part in discussion on the matter. Cllr Hopkinson declared an interest in the HR Confidential pay award motion and left the meeting while it was discussed. RESOLVED

83/20 Minutes

Minutes of the UPC meeting on Thursday 13th August 2020 were accepted by all and signed by the Chair. RESOLVED

84/20 Police Report

The following crimes were reported within the parish in September: 1x Public order, 1x Criminal Damage, 1xBurglary, 2x Dog incidents and 1x Drugs.

The police are keen to publicise the neighbourhood watch scheme, as currently only one group operates within the parish. Cllrs asked the Clerk to place information on the website. RESOLVED TO NOTE

85/20 DCC & NEDDC Report

Cllr Dale reported:

1. A61 the resurfacing work will now extend for a 2 mile stretch of the A61 from the Bowshaw area to beyond Hilltop in Dronfield. RESOLVED
2. Speedwatch, a meeting is planned with PCSO Flowers and members of the Speedwatch group on 2nd October 2020. RESOLVED
3. Apperknowle parking, bungalows no.14 & 16 on High Street at Apperknowle are due to be demolished and the land will subsequently be used for car parking. RESOLVED
4. Unstone flats, the flats damaged by fire have now been repaired and NEDCC will arrange reopening in the near future. RESOLVED

86/20 Chair's Report – Nothing to report

87/20 Clerk's Report

1. Website accessibility, conversion of all the documents on the website into the new accessible format was ongoing. The website accessibility statement was presented and agreed by all Cllrs. RESOLVED
2. Remembrance Day, the Church Warden has been asked to keep UPC updated on plans for the 8th November. RESOLVED
3. TCO636 NEDDC undertaking a walk over survey 16-19 Unstone Park. RESOLVED
4. NEDDC Visitor Economy request for feedback. Cllrs gave no feedback. RESOLVED
5. NEDDC Brierley hedge update, the area owned by NEDDC and leased to Unstone Parish Council by virtue of a lease dated 22/05/1970. The track is also owned by NEDDC. It is NEDDC's opinion that the Parish Council would be responsible for maintaining the boundary around the playground. The responsibility for maintenance of the hedge along the track between the houses is a bit more unclear but the Council's Streetscene Co-ordinator has agreed to add this to their winter hedge cutting route. Therefore, the Caretaker/Warden will ensure the hedge is cut back at the rear of the properties. RESOLVED
6. The Memorial mugs purchased in Spring will be delivered to St Mary's school in the next week. RESOLVED
7. The DALC AGM is planned for Tues 20/10/20 all Cllrs are invited to attend. RESOLVED

88/20 DALC Circulars It was noted that all DALC memos and relevant correspondence had been circulated, copies were available from the Clerk. RESOLVED

89/20 Items Raised by Councillors.

1. SYHA representatives gave a presentation of plans for land at Main Road Unstone. Cllrs Rogers raised concerns regarding site access. Cllr Dale raised questions regarding; the speed survey, % of shared ownership homes, allocation for local people, parking allocations, drainage issue due to proximity to the river, implications of planned HS2 work. The SYHA said they would reply to the points raised in due course. RESOLVED
2. All Cllrs present approved a blanket 2-month dispensation for non-attendance of UPC Meetings during March and April due to the COVID 19 pandemic. RESOLVED
3. Cllrs decided to keep the Community Hall closed and review the situation on a monthly basis. The Clerk confirmed that she had been in contact with NEDDC regarding the Community Hall and was working through the list of requirements, she also confirmed that Hirer's would need to complete a revised booking form and individual risk assessment and outbreak management plan, to be signed off by NEDDC before returning. Cllrs asked that Hirer be updated. RESOLVED
4. Cllrs noted the proposed changes to the planning system. RESOLVED
5. Cllrs were in agreement with the clarification of the B6057 speed limits TRO, as this would allow the Speedwatch team to carry out their role more effectively and keep the roads in the parish safer. RESOLVED

90/20 Community Hall

The Caretaker/Warden reported:

1. ASI have carried out 6 monthly service on security alarm system all is in order. RESOLVED
2. Chubb Fire have carried out 6 monthly test on fire alarm and emergency lighting system, all is in order. RESOLVED
3. Eden washrooms have removed the old roller towels from the toilets and kitchen and installed paper towel dispensers in order to conform with COVID guidance. RESOLVED

4. Classic Windows are scheduled to replace the door around November 27th. RESOLVED

91/20 The Caretaker/Warden's Report

1. Regular checks on all bins, grit bins, dog bins and bus stops had been completed. RESOLVED
2. Regular park inspections and litter picks carried out. RESOLVED
3. Routine grass cutting, strimming etc around parish grounds. RESOLVED
4. The mower is now fixed and seems to be working as normal. RESOLVED
5. A report has been received regarding the bus stop light on Main Road on Unstone Green, this will be investigated and reported back at the next UPC meeting. RESOLVED
6. Several reports have been received of a street light outage on the Main Road Unstone Green, this will be investigated after dark and reported the DCC. RESOLVED
7. The new bench has been installed at Sharman play area with the help of Cllr r Perkins. The installation of the bench at Brierley play area is planned for the near future. RESOLVED
8. New dog bin has been installed at Summerley near the junction with Back Lane. RESOLVED
9. New play area signs have arrived and will be installed over the next month. RESOLVED
10. A new grit bin is required at Apperknowle High St/Quarry Rd, as the old one is no longer fit for purpose. Cllrs asked the RFO to arrange quotations for a medium to large bin for the area. RESOLVED

92/20 RFO's Report.

1. The RFO's report had been circulated and was approved.
2. The Cheque /BAC's request for September 2020 - £6,290.39 was unanimously approved along with the current income sheet and bank reconciliation (App 1). RESOLVED
3. Insurance quotations have been circulated, Cllrs chose the cheapest quotation from Zurich - £1,311.22. RESOLVED
4. DET Funding, Cllrs asked the RFO to look into the possibility of applying for additional funding for Brierley Park and report back. RESOLVED
5. HR Confidential Pay Award – Cllrs agreed the 2.75% award for the Clerk and RFO and all staff to receive an additional one day annual leave per annum, as approved within the sector nationally, to be back dated to April 2020. RESOLVED
6. HR Confidential - Caretaker/Warden Role. Cllrs agreed to increase the salary for the role to LC1 (7-12). SCP 11 would be back dated to April 2020 and SCP 12 awarded in April 2021. RESOLVED
7. HR Confidential – Cllrs approved a Training budget of £500, to allow staff to benefit from training without further approval. The RFO will monitor spending on this budget.
8. Unadopted Rd Apperknowle –the resurfacing work is to take place on 12 September to prepare the area and signage to be placed to temporarily close the road. The work is to take place on 19 September to complete final preparation and re surface the road. RESOLVED
9. Bench/Paving War Memorial Site – Works due to commence at the beginning of October. RESOLVED
10. Roller Shutter at the Community Hall Due to the COVID situation the production manager will update me as soon as possible regarding a start date. RESOLVED
11. Sharman Fencing awaiting an update from the company. RESOLVED

93/20 Planning Applications

1. 20/00635/FL | Conversion of barn into 1 dwelling with two storey side extension and balcony, 3 bay car port and new access (Conservation Area/Affecting Setting of a Listed Building) (Affecting of Public Right of Way) (Private Drainage System) | Summerley Farm Summerley Lower Road Apperknowle Dronfield S18
2. 20/00636/FLH | Single storey extension to rear | 245 Sheffield Road Unstone Dronfield S18 4DA
3. 20/00670/FL | Application for Agricultural building | Land East Of Unstone House And Railway Line Whittington Lane Unstone
4. 20/00688/TPO | Application for the pruning of 1no Oak tree and felling of 3 further trees covered by NEDDC Tree Preservation Order No 253 area W1 | Woodland 100 Metres West Of Parkgate Farm Parkgate Lane Nether Handley
5. 20/00708/TPO | Application to remove two lowest limbs of 1 no Ash Tree covered by NEDDC TPO 253 | Woodland 100 Metres West Of Parkgate Farm Parkgate Lane Nether Handley

94/20 Planning Decisions

1. 20/00247/DISCON | Application to discharge conditions 3 (plant/materials storage), 7 (samples), 10 (surface and foul water drainage), 14 (land contamination assessment) and 15 (remediation scheme) pursuant of 18/01189/FL | Unstone Car Sales Main Road Unstone Dronfield S18 4AB – Conditions Discharged 17th August 2020
2. 20/00411/FLH | single-storey rear extension with balcony and detached garage to side | Briars Westfield Lane Middle Handley Sheffield S21 - Refused 4th August 2020
3. 20/00465/FLH | Construction of a two-storey side extension with car port utilising attic space, a single storey rear extension, a detached garage and a glasshouse | Haydene Lightwood Lane Middle Handley Sheffield S21 – Refused 22nd July 2020
5. 20/00477/FL | Construction of bungalow with basement (revised scheme of 20/00053/FL) (Amended Title) | 1 Barrack Road Apperknowle Dronfield S18 4AU - Refused 30th July 2020
6. 20/00536/TPO | Application to crown reduce 2no Copper Beech trees (T19 and T20) and 1no Walnut tree (T11) covered by NEDDC TPO 107 | Summerley Hall Summerley Lower Road Apperknowle Dronfield S18 4BB – Conditionally Approved 7th August 2020

95/20 Date of the next meeting was confirmed for 7.00pm on 15th October 2020, via Zoom.

Cllrs asked that an invitation to the next meeting be extended to the Fleur De Llys representatives.

The meeting closed at 8.25pm

Page 4 of 4 Chair's signature.....15th October 2020

App1**Unstone Parish Council Accounts****September Cheque Requests**

	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>
D/D	Leasys	Van HP Charge 20/SAT/00100176	£265.89	£53.17	£319.06
D/D	E.ON	Gas Invoice – Aug 20	138.33	£27.67	£166.00
D/D	Nest	Pension Contributions Sep 2020	£65.40	£0.00	£65.40
S/O	Wish Computers	Web site management	£23.00	£0.00	£23.00
D/D	NEDDC	Trade Waste Collections	£36.27	£0.00	£36.27
D/D	British Gas	Gas Bill - 01/08 to 29/08	£35.03	£1.75	£36.78
D/D	British Gas	Electricity Bill - 01/08 to 31/08	£30.84	£1.54	£32.38
D/D	Water Plus	Water Bill	£57.36	£0.00	£57.36
D/D	Unity Trust	Diesel , petrol and admin charge	262.58	£51.92	£314.50
D/D	BT	Telephone & Broadband Bill	177.90	£35.58	£213.48
		Clutch Issue resolved on			
BACS	Broadfield Mowers	Mower	£371.89	£74.37	£446.26
BACS	Fast Signs	Signs for			
		Playgrounds	£267.40	£53.48	£320.88
		Planning			
BACS	DALC	Essentials Course	£50.00	£0.00	£50.00
BACS	Sorted 4 Safety	Trousers	£50.00	£10.00	£60.00
BACS	Chubb Fire	Fire Alarm	£155.61	£31.12	£186.73
		Towel Dispensers,			
BACS	Eden Washrooms	paper towels	£119.94	£23.99	£143.93

BACS	Premier Vanguard	Gloves & Masks Screws, Ties, Drill Bits, Tape	£68.89	£0.00	£68.89
BACS	E&D Steel	etc	£74.78	£14.92	£89.70
BACS	Go Plastics	Bench	£421.00	£84.20	£505.20
BACS	Miscellaneous	Payroll Sep 2020	£2,753.22	£5.50	£2,758.72
BACS	HMRC	Payroll Sep 2020	£395.85	£0.00	£395.85
		September 2020 Payments Total	<u>£5,821.18</u>	<u>£469.21</u>	<u>£6,290.39</u>