

**Minutes of a Meeting of Unstone Parish Council  
Held via Zoom  
Thursday 19<sup>th</sup> November 2020**

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**Minutes of a Meeting of Unstone Parish Council**  
**Held at via Zoom**  
**Thursday 19<sup>th</sup> November 2020**

- Present:** Cllrs: Cllrs S Hopkinson (Chair, J Hill, A Land, M Lilleyman, K Perkins T Rogers, R Smith & V Tebbs  
**In attendance:** J Clayton (Clerk) E Smith (RFO) and M Brown (Caretaker/Warden).
- 112/20 **Apologies** - were received from Cllr A Dale (NEDDC & DCC)
- 113/20 **Public participation.** The Chair noted no members of the public were present.
- 114/20 **Confidential items** –the HR item would be heard with no members of public present.
- 115/20 **Declared Interests** - No declarations were made.
- 116/20 **Minutes** of the UPC meeting on Thursday 15<sup>th</sup> October 2020 were accepted by all and signed by the Chair.  
RESOLVED
- 117/20 **Police report:**
- .1 Crime figures for December 2020; Assault – 3, Burglary Non -residential - 1, Burglary Dwelling – 1, other - 1
  - .2 The Police acknowledged the hard work of the speed watch group in Unstone, its one of the most accurate and active groups in county.
  - .3 PCSO Flowers is aware of incidents of ASB in the village but these are not being reported to the police but appear on social media, the public are urged to report incidents directly to the police for attention.
  - .4 A competition is being held in the local school and the children have been asked to design a road safety poster. Cllr Dale is sourcing funding via NEDDC. The Caretaker/Warden has agreed to put the winning posters up around the area. The Clerk will inform DCC of the locations.  
RESOLVED TO NOTE
- 118/20 **DCC & NEDDC** - Cllr Dale was not present
- 119/20 **Chair’s Report** nothing to report.
- 120/20 **Clerk’s Report**  
The Clerk reported:
- .1 The NEDDC Dog Management Public Space Protection order has come into force in North East Derbyshire. The four parks managed by UPC are included in the legislation. Owners should clean up after their dog, keep dogs on a lead in public areas, no dogs are allowed in the play areas and one person cannot walk more than 6 dogs at one time. Signage has been put up and information has been put on facebook and the UPC website.  
RESOLVED
  - .2 Vistry the developer of the housing project at the old boat works are keen to make a contribution to local parks for the benefit of local children and will provide an update for the January meeting. RESOLVED TO NOTE
  - .3 Unadopted Road Apperknowle – feedback form DCC indicates the road would have to adhere to their stringent criteria in terms of construction, drainage, footpaths, lighting provision and tree root protection. Cllrs therefore agreed not to pursue this course of action. RESOLVED
  - .4 Road closure at Town End Apperknowle 1<sup>st</sup> – 5<sup>th</sup> February 2021 for gas works. RESOLVED TO NOTE
  - .5 SYHA Housing are canvassing all residents housing needs, Cllrs asked that the wording of the cover letter be amended to clarify that UPC are aware of the work. RESOLVED
  - .6 NEDDC Community Action Grants are offering £500 grant funding for projects taking place in the area that support NEDDC's Council Plan. Closing date for applications is 31<sup>st</sup> December 2020. RESOLVED
- 121/20 It was noted that DALC newsletters and all relevant correspondence had been circulated, copies were available from the Clerk. RESOLVED

122/20

### **Items Raised by Councillors.**

- .1 UPC Councillor Vacancy. The Clerk reported that the NEDDC Monitoring Officer had advised that Unstone Parish Council have no alternative but to declare Cllr Elliot's position vacant, as he has not attended a meeting or undertaken any parish council business since February 2020 a six-month period after the approved two-month dispensation period. The post will be advertised and an update would be given at the January meeting. RESOLVED
- .2 Independent Playground Assessment had been carried out in September 2020. Cllrs agreed that remedial action was required for the following areas:  
Sharman – fence  
Brierley – turnstile one stud on foot hold, trim trail wobble plank, top log on overhead rings.  
Whittington Lane Park – wet pour flooring, seat repair  
The Caretaker/Warden will report when works are completed and request assistance where necessary. RESOLVED
- .3 Local Plan Consultation – Cllrs agreed that Cllr Dale should draft a reply and bring it to the next meeting. RESOLVED
- .4 DCC had highlighted that Venue Hire/Wifi arrangements for publicly owned venues and resources ensure they do not provide a platform for extremists and are not used to disseminate extremist views. Cllrs asked the Clerk to look into adding a clause to the booking form and ensure the Wifi arrangements are secure. RESOLVED
- .5 NEDDC have requested to use Community Hall for polling on 6th May. Cllrs agreed this at a cost of £250, with the caveat that any additional cleaning costs required are will be the responsibility of NEDCC. A risk assessment and outbreak management plan would also be required from NEDDC. RESOLVED  
Cllr Rogers reported that he was happy to see that works had commenced at the Fleur De Llys and also at Peak. RESOLVED TO NOTE
- .6 HR Confidential - Staff Appraisals will commence for all staff this month. Cllr Dale and Rogers will undertake the appraisal for the Clerk. DALC training notes and template will be circulated. RESOLVED.

123/20

### **Community Hall**

The Caretaker/Warden reported:

- .1 Electrician was called to replace a faulty emergency light rocker switch.
- .2 New floor machine has arrived and has been used with excellent results
- .3 Wall boxes have been planted with plants for Winter/Spring
- .4 Re painting the hall is planned for December. Paint from Crown trade centre is approx. £60 per tin, approx. 3 tins will be required. All Cllrs agreed this expenditure. RESOLVED

124/20

### **Caretaker/Warden**

The Caretaker/Warden reported:

- .1 Routine checks carried out on bins, grit bins, dog bins and bus stops etc around parish
- .2 Routine grass cutting, weed control etc completed for 2020 season.
- .3 Routine playground inspections and litter picks completed.
- .4 Routine clearing of leaves etc at playgrounds, war memorial.
- .5 The two flower beds at Unstone Green and Apperknowle have been filled with winter/spring plants from New Leaf Garden centre.
- .6 Delivery of new brush cutter from Broadfield mower is still awaited.
- .7 New swings for Sharman have just arrived installation planned for near future.
- .8 Paving and new bench at War Memorial has now been completed. I will be looking at reseeding the grass area in March/April next year.
- .9 Bench repainting is ongoing
- .10 Reported fly tipping of a fridge and a wooden crate/pallet on Whittington Lane, Unstone to NEDDC.
- .11 Slight repair carried out on bench at Summerley.
- .12 Yorkshire water wish to carry out maintenance work on the pipeline inspection tower in

- Whittington play area – Yorkshire Water wish to access their pipeline for maintenance, Cllrs asked if the access arrangement could be formalised to ensure an adequate notice period to ensure the area is closed off and reiterate that any damage to the grassed will need repairing. The Clerk will write to Yorkshire Water. RESOLVED
- .14
- 15 The van has been repaired after the accident on Whittington Lane/Unstone Road. The matter is still in the hands of the insurers.
- .16 The UPC van has it's first MOT and a service at the end of November.
- .17 The notice board refurbishment at Unstone Green and Apperknowle is ongoing.  
RESOLVED TO NOTE

.1 **RFO's Report**

- 125/20 .2 The RFO's report had been circulated and was approved. RESOLVED  
The Cheque /BAC's request for November 2020 - £13,231.11 was unanimously approved along with the current income sheet and bank reconciliation (App 1). RESOLVED
- .3 The RFO reported that the Budget/Precept was projected to rise by 17% for the next fiscal year, due to the urgent repair to the unadopted road at Apperknowle. Cllrs did not offer any suggestions for amendment and the precept was approved for £80k. RESOLVED

126/20 **Planning Applications**

- .1 20/00927/LDC | The provision of a twin unit mobile home (not operational development) within the garden of the residential property for use as additional accommodation by one household (not a material change of use) | Bridge House Chesterfield Road Unstone Dronfield S18 4AF
- .2 20/00917/FLH | Single storey extension to detached dwelling | Ouzlebank Farm Highgate Lane Dronfield S18 1UB
- .3 20/01002/DISCON | Application to discharge conditions 9 (bat mitigation), 10 (gas risk assessment) and 11 (package treatment plant details) of planning approval 19/01223/FL | The Farm Back Road Apperknowle Dronfield
- .4 20/01048/AMEND | Non material amendment to planning application 19/00982/FL to change the windows from white UPVC to Grey UPVC | 1 Barrack Road Apperknowle Dronfield S18 4AU
- .5 20/01033/FL Proposal: Application to vary condition 2 (Approved Drawings) of 19/00113/FL Address: Fleur De Lys Hotel Main Road Unstone Dronfield
- .6 20/01013/FL Proposal: Change of use of amenity land to parking spaces at various locations in Apperknowle Address: Sharman Close Apperknowle
- .7 20/00965/FL Proposal: Conversion of barn to form dwelling (private drainage system) Address: Ramshaw Farm Windmill Lane Hundall Apperknowle Applicant: Mr Pearson and Ms Fisher
- .8 20/01036/OL Proposal: Outline application with all matters reserved for 1no dwelling at the rear of the property Address: 216 Sheffield Road Unstone Dronfield S18 4DB Applicant: Mr Evans

127/20 No objections were raised regarding the above Planning Applications. RESOLVED

128/20 **Planning Decisions**

- .1 20/00670/FL | Application for Agricultural building and a hard standing area (Amended Title) | Land East Of Unstone House And Railway Line Whittington Lane Unstone Conditionally Approved 22 October 2020
- .2 20/00688/TPO | Application for the pruning of 1no Oak tree and felling of 3 further trees covered by NEDDC Tree Preservation Order No 253 area W1 | Woodland 100 Metres West Of Parkgate Farm Parkgate Lane Nether Handley Conditionally Approved 1 October 2020
- .3 20/00708/TPO | Application to prune two lowest limbs of 1 no Ash Tree covered by NEDDC TPO 253 (W1) (amended title) | Woodland 100 Metres West Of Parkgate Farm Parkgate Lane Nether Handley Conditionally Approved 28 September 2020
- .4 20/00635/FL | Conversion of barn into 1 dwelling with single storey side extension, new access and parking (Conservation Area/Affecting Setting of a Listed Building) (Affecting of Public Right of Way) (Private Drainage System) (Amended Plans) (Amended Title) | Summerley Farm Summerley Lower Road Apperknowle Dronfield S18 4BB Conditionally Approved 14 October 2020
- .5 20/00732/FLH | Proposed replacement of existing single-storey rear extension with a single and two-storey rear extension forming new enlarged kitchen/living room at ground floor and an additional bedroom and office at

.6 first floor (Revised Scheme of 17/01307/FLH) (Amended Plan) | School House Crow Lane Unstone Dronfield S18 4AL Conditionally Approved 13 October 2020  
20/00770/TPO | Application to reduce crown of Ash tree protected by NEDDC Tree Preservation Order number 253 (W1) | Woodland 100 Metres West of Parkgate Farm Parkgate Lane Nether Handley Conditionally Approved 13 October 2020

129/20 The above applications were noted. RESOLVED

130/20 **Planning Appeal - TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED) - PLANNING APPEAL AGAINST REFUSAL OF A HOUSEHOLDER APPLICATION** Appeal By: Mr Robert Gray Site at: Haydene Lightwood Lane Middle Handley Sheffield. Proposal: Construction of a two-storey side extension with car port utilising attic space, a single storey rear extension, a detached garage and a glasshouse Start Date: 04.11.2020. RESOLVED To note UPC made no comment on the original application.

The next meeting was confirmed at 7pm on Thursday 21<sup>st</sup> January 2021

The meeting closed at 8.35pm

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**Unstone Parish Council Financial Report**

**App 1**

<u>November</u>	<u>Cheque Requests</u>				
	<u>Pavee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>
D/D	Leasys	Van HP Charge 20/SAT/00121262	£265.89	£53.17	£319.06
D/D	Nest	Pension Contributions Nov 2020	£90.44	£0.00	£90.44
S/O	Wish Computers	Web site management	£23.00	£0.00	£23.00
D/D	NEDDC	Trade Waste Collections	£36.27	£0.00	£36.27
D/D	Unity Trust	Screwdriver, Pliers, Fuel & Signs	£219.92	£43.37	£263.29
D/D	British Gas	Electric Bill 01/10 to 31/10/20	£32.47	£1.62	£34.09
D/D	British Gas	Gas Bill 24/09 to 28/10/20	£46.86	£2.34	£49.20
BACS	Kompan	Flat Swing Seat	£160.00	£32.00	£192.00
BACS	NEDDC	Premises Licence	£70.00	£0.00	£70.00
BACS	Pugh Lewis	Fencing at Sharman Close	£5,084.90	£1,016.98	£6,101.88
BACS	Janitorial Direct	Pro High Tech Scrubber	£885.19	£177.04	£1,062.23
BACS	M.D Building Services	Works at War Memorial Area - Paving	£930.00	£0.00	£930.00
BACS	Air Ambulance	Donation	£100.00	£0.00	£100.00
BACS	Alfred Dunhams	Masonry Drill SDS	£10.22	£2.04	£12.26
BACS	Ace Sporting Equipment	Hi-Vis, Fleece, Polo & logo	£128.80	£25.76	£154.56
BACS	DSY Pest Control	Moles	£130.00	£0.00	£130.00
BACS	Miscellaneous	Payroll Nov 2020	£3,031.74	£6.09	£3,037.83
BACS	HMRC	Payroll Nov 2020	£517.00	£0.00	£517.00
		<b>November 2020 Payments Total</b>	<b><u>£11,762.70</u></b>	<b><u>£1,360.41</u></b>	<b><u>£13,123.11</u></b>