

**Minutes of a Meeting of Unstone Parish Council  
Held via Zoom  
Thursday 15<sup>th</sup> October 2020**

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**Minutes of a Meeting of Unstone Parish Council**  
**Held via Zoom**  
**Thursday 15<sup>th</sup> October 2020**

**Present:** Cllrs: Cllr A Dale (NEDDC & DCC), J Hill, A Land, M Lilleyman, T Rogers, R Smith & V Tebbs

**In Attendance:** J Clayton (Clerk) E Smith (RFO) and M Brown (Caretaker/Warden)

**96/20 Apologies/Absence noted** – Apologies were received from Cllr Hopkinson, Cllr Smith the Vice Chair chaired the meeting. Absence noted for Cllr Elliott and Cllr Perkins

**97/20 Public participation** – no members of the public were present.

**98/20 Confidential Items** – the HR matter was discussed in confidence, staff stepped out whilst the matter was discussed.

**99/20 Declared Interests** – Cllr Dale declared an interest in planning decision 20/00732/FLH, the item was to note and Cllr Dale did not take part in discussion on the matter.

**100/20 Minutes** of the UPC meeting on Thursday 17<sup>th</sup> September 2020 were accepted by all and signed by the Chair. RESOLVED

**101/20 Police Report**

1. In September the following crimes were recorded in the parish; Harassment – 1, Public order - 4 & Criminal Damage - 1
2. The Police are keen to raise awareness of the ongoing project for speeding through the village, neighbourhood watch scheme and Derbyshire Alert scheme within the parish. RESOLVED TO NOTE

**102/20 DCC & NEDDC Report** - Cllr Dale reported:

1. North East Derbyshire was due to enter Tier 2 Covid Restrictions on Friday 16<sup>th</sup> October, due to the increased number of infections within the area, he asked that residents abide by the restrictions.
2. The Flats damaged by fire at Unstone Green were due be reopened in the forthcoming week.
3. Local Plan consultation was ongoing in October/November and asked that the matter be placed on the November Agenda for further discussion.
4. A meeting had been arranged for 2<sup>nd</sup> November with Speedwatch Volunteers and PCSO Flowers.

**103/20 Chair's Report** – Cllr Smith reported that the Peak website had recently been updated, however no works seemed to be ongoing on site at the current time.

**104/20 Clerk's Report:**

1. Website compliance update – the RFO and Clerk had work hard to ensure the website met the new format, all done Minutes and Agendas had been placed in the new format for electoral year 2020/21. Cllrs agreed to defer the conversion of remaining Minutes & Agendas due to the administrative burden this would create at the present time. RESOLVED
2. HS2 - The Government has asked HS2 Ltd to pause work on the Eastern Leg which was planned to travel through the parish. RESOLVED TO NOTE
3. Street Naming and Numbering Land at 1 Barrack Road, Apperknowle, Dronfield Ref: 20/0136 The address is: Millstone Cottage Town End Apperknowle Dronfield. RESOLVED
4. Unstone Junior School have vacancy for a school governor, interested parties should contact the School for further information. RESOLVED

5. Sanctuary Housing and Vistry are working on the new housing development at the former boatyard on Sheffield Road have made contact and are keen to contribute to community projects. Cllrs asked if they would be willing to contribute towards park equipment in Unstone, as they are the nearest parks to the development. RESOLVED
6. Dronfield Wellbeing group details have been placed on facebook and the website. RESOLVED
7. The Police and Crime Commissioner has launched a Vulnerability Fund for eligible groups. RESOLVED TO NOTE

**105/20 DALC Newsletters** – all correspondence has been circulated to Cllrs. RESOLVED

**106/20 Items Raised by Councillors.**

1. Joint Burial Committee Update. Cllrs asked the Clerk to contact Dronfield Town Council to ask for an update on the matter. RESOLVED
2. Fleur De Llys – Cllrs noted the property had been placed on the market and were hopeful that the new owners would commence work on the property in the near future. RESOLVED
3. Unadopted Road Apperknowle – Cllrs were happy to report that the works had been completed in time for the Winter period and asked the Clerk to look into the process and costs of DCC adopting the road. RESOLVED
4. Remembrance Day Plans – the Church planned to hold a small Remembrance Ceremony at The War Memorial at 10.50 am on Sunday 8<sup>th</sup> November. A QR code and Risk Assessment would be completed to ensure Covid compliance and the Church warden would liaise with NEDDC to ensure all H&S criteria were adhered to. RESOLVED
5. Cllrs agreed to donate £50 to the British Legion towards the poppy appeal. RESOLVED
6. Cllrs agreed to make a donation of £100 towards the Air Ambulance appeal. RESOLVED
7. HR Confidential - Cllrs agreed to allocate a pay scale of LC2 (24-28) to the Clerk and RFO posts. The Clerk and RFO should rise to point 25 for the fiscal year, which should be back dated to April 2020. Staff pay should be reviewed annually in April. RESOLVED
8. *Cllr Hill left the meeting during 106.7/20 to attend another commitment.*

**107/20 Community Hall**

1. Cllrs considered reopening the Community Hall, but in light of the rising number of Covid cases locally decided to keep the Hall closed and review the decision again in January, hirers should be kept informed of the decision. RESOLVED
2. Cllrs considered methods of sanitisation at the Community Hall and asked for quotations be obtained for sanitisation stations and reported back to the next meeting for consideration. Cllrs Considered quotations and agreed the purchase of an electronic floor cleaner for use at the Community Hall. RESOLVED
3. Community Hall alarm - ASI were called in and have replaced and re-sited mobile signal aerial. RESOLVED
4. Gas boiler service has been carried out by Blueflame with no issues to report. RESOLVED
5. The hall now has its own QR code for track and trace purposes. RESOLVED
6. A new cleaning schedule has been made in preparation for re-opening. RESOLVED
7. New first aid kits for the hall and van have been ordered. RESOLVED

**108/20 The Caretaker/Warden's Report**

1. Regular checks on all bins, grit bins, dog bins and bus stops had been completed. RESOLVED
2. Regular park inspections and litter picks carried out. RESOLVED
3. Routine grass cutting, strimming etc around parish grounds. RESOLVED
4. Cllrs agreed to purchase a brush cutter for the maintenance of the footpaths within the parish, quotations had been sought and Cllrs chose the cheapest option £541.00. The Caretaker/Warden will supply a risk assessment before undertaking the works. RESOLVED

5. Notice boards within the parish are in need of refurbishment. Cllrs agreed the purchase of a sheet of durable board, to refurbish two boards within the parish. RESOLVED
6. Local residents have requested that two swings for older children be reinstated at Sharman Park, the toddler swings could be used elsewhere in the parish. Cllrs agreed the expenditure of £160 for the replacement. RESOLVED
7. The UPC Van was involved in a road traffic collision on 17<sup>th</sup> September 2020, the matter is in the hands of the Insurers. RESOLVED TO NOTE
8. Reported streetlight outage on Main Road Unstone to DCC. RESOLVED TO NOTE
9. Painting of swings works are ongoing. RESOLVED TO NOTE
10. Small repair to matting has been carried out on swings at Whittington play area. RESOLVED TO NOTE
11. The mole catcher has been called for pest control at Whittington play area. RESOLVED TO NOTE
12. New signs have been placed at all our play areas. RESOLVED TO NOTE
13. Autumn bedding plants should be in place within the next month around the parish. RESOLVED
14. The light fitting from one of the bus stops at Unstone green has been removed, the matter has been reported to DCC. RESOLVED TO NOTE
15. The Caretaker/Warden has completed the ROSPA training course . RESOLVED TO NOTE

**109/20 RFO's Report.**

1. The RFO's report had been circulated and was approved.
2. The Cheque /BAC's request for October 2020 - £ 16,801.41 was unanimously approved along with the current income sheet and bank reconciliation (App 1). RESOLVED
3. AGAR feedback had been positive, one recommendation had been made regarding date of commencement/posting and will be adopted moving forwards. RESOLVED TO NOTE
4. Annual Budget/Precept – The RFO will contact NEDDC regarding the financial impact of the proposed precept on local residents and will report back to the next meeting.
5. The RFO will source quotations for the replacement of the Grit Bin at Apperknowle which is now beyond repair. RESOLVED TO NOTE

**110/20 Planning Applications**

1. 20/00770/TPO | Application to reduce crown of Ash tree protected by NEDDC Tree Preservation Order number 253 (Area W1) | Woodland 100 Metres West Of Parkgate Farm Parkgate Lane Nether Handley
2. 20/00732/FLH | Proposed replacement of existing single-storey rear extension with a single and two-storey rear extension forming new enlarged kitchen/living room at ground floor and an additional bedroom and office at first floor (Revised Scheme of 17/01307/FLH) | School House Crow Lane Unstone Dronfield S18 4AL
3. No objections were made in relation to these applications. RESOLVED

**111/20 Date of the next meeting** was confirmed for Thursday 19<sup>th</sup> November 2020

The meeting closed at 8.37pm

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## Appendix 2

### Unstone Parish Council October

<b>Cheque Requests Payee</b>	<b>Details</b>	<b>Amount</b>	<b>Vat Rec</b>	<b>Total</b>
D/D Leasys Van	HP Charge 20/SAT/00109309	£265.89	£53.17	£319.06
D/D Nest	Pension Contributions Oct 2020	£232.52	£0.00	£232.52
S/O Wish Computers	Web site management	£23.00	£0.00	£23.00
D/D NEDDC	Trade Waste Collections	£36.27	£0.00	£36.27
D/D British Gas	Gas Bill - 30/08 to 23/09/20	£16.55	£0.82	£17.37
D/D BritishGas	Gas Bill - 01/08 to 29/08/20	£19.20	£0.96	£20.16
D/D British Gas	Gas Bill - 01/08 to 29/08/20	-£35.03	-£1.75	-£36.78
D/D British Gas	Electricity Bill - 01/09 - 30/09/20	£28.33	£1.41	£29.74
D/D Unity Trust	Bank Charges	£25.80	£0.00	£25.80
BACS Blueflame	Annual Service Plan	£450.00	£90.00	£540.00
BACS Zurich Insurance	Annual Renewal 01/10/20 - 30/09/21	£1,311.22	£0.00	£1,311.22
BACS PKF Littlejohn	External Audit Fee 2019/20	£400.00	£80.00	£480.00
BACS ROSPA	Playground Inspection Course	£250.00	£50.00	£300.00
BACS Action Patch Planning	Tarmac Apperknowle	£6,850.00	£1,370.00	£8,220.00
BACS E&D Steel	Flexi Tubs, Spanner, Pliers, Hammerite	£101.33	£20.19	£121.52
BACS PPL	PRS Music Licence	£17.66	£3.53	£21.19
BACS Miscellaneous Payroll	Oct 2020	£4,002.60	£0.00	£4,002.60
BACS HMRC Payroll	Oct 2020	£1,137.74	£0.00	£1,137.74
<b>October 2020 Payments Total</b>		<b>£15,133.08</b>	<b>£1,668.33</b>	<b>£16,801.41</b>