

**Minutes of a Meeting of Unstone Parish Council
Held via Zoom
Thursday 18th March 2021**

Table of Contents

169/20	Absence noted	2
170/20	Public participation	2
171/20	Confidential Items	2
172/20	Declared Interests	2
173/20	Minutes	2
174/20	Police Report	2
175/20	DCC & NEDDC Report	2
176/20	Chair's Report	2
177/20	Clerk's Report	2
178/20	DALC Circulars	3
179/20	Items Raised by Councillors	3
180/20	Community Hall	3
181/20	The Caretaker/Warden's Report	4
182/20	RFO's Report (App 1 Page 6)	4
183/20	Planning Applications	4
184/20	Planning Decisions	5
185/20	Planning Appeal	5
186/20	Date of the next meeting	5

Minutes of a Meeting of Unstone Parish Council
Held via Zoom
Thursday 18th March 2021

Present: Cllrs: Cllr A Dale (NEDDC & DCC), R Davison, J Hill, Cllr S Hopkinson, A Land, M Lilleyman, K Perkins T Rogers, R Smith & V Tebbs

In Attendance: E Smith (RFO) and M Brown (Caretaker/Warden)

169/20 Apologies/Absence noted – Apologies were sent from J Clayton (Clerk).
The minutes were completed by the Clerk from the Zoom video recording

170/20 Public participation – no members of the public were present.

171/20 Confidential Items - there were two confidential items on the Agenda, (no members of the public were present).

172/20 Declared Interests - Cllr Dale declared an interest in the Dronfield Town Council, Joint Burial Committee and would not take part in any discussion or vote on the matter.

173/20 Minutes of the UPC Meeting on Thursday 18th February 2021 were accepted by all and signed by the Chair. RESOLVED

174/20 Police Report – PCSO Flowers had sent a report, the following crimes were reported in the parish in February: 1x Violence against the person, 1x Criminal Damage. Parking issues at Windmill Lane were being monitored. Volunteers were now required for the Speedwatch scheme.

175/20 DCC & NEDDC Report - Cllr Dale reported:

1. Rykneld had £1million green grant funding and had commenced work installing cavity wall insulation.
2. The Barrack House planning application had now been approved after thorough investigation by NEDDC Development Control.
3. Fleur De Llys developers were to resubmit a planning application for 2 smaller semi-detached houses, as part of the affordable housing scheme.
4. DCC were considering raising the bridge over Crow Lane. He would seek clarification and report back to the council.
5. Road safety poster competition organised by PCSO Flowers had received funding from the County Council. The winners would be contacted shortly.
6. Clay Cross had been successful in securing a £24.1million Town Deal regeneration grant.
7. Cllr Smith asked if NEDDC had released any further plans with regard to the cycle track through Unstone, there had been any progress in relation to the petition for a footpath at Apperknowle and if SYHA had released any information regarding their recent housing survey. Cllrs Dale confirmed he would look into these matters and report back.

RESOLVED TO NOTE

176/20 Chair's Report – Nothing to report

177/20 Clerk's Report, the RFO presented the report in the Clerk's absence

1. The Government decision regarding virtual meetings is still pending, the Annual Meeting could be held prior to 7th May, the matter will add to next Agenda for a decision.
2. Local Elections going ahead in May. Purdah restrictions were now in place
3. Barrack House - historical right of way map sent from member of the public forwarded to NEDDC Planning Dept for investigation

4. DCC's Community Safety Report Cllrs attention is brought to the guidance on IT security and the need to ensure that all devices used for UPC business are secure as per UPC's GDPR policy.
5. A member of the public has confirmed that he has the leasehold title for the woodland opposite Gypsy Lane from Derbyshire County Council. He has been thinning the plantation in accordance with a Forestry Commission felling licence whereby 40% of the trees are being thinned to allow the better formed trees to develop (being a plantation on an old pit tip). The arising timber being extracted for firewood.

RESOLVED TO NOTE

178/20 DALC Circulars It was noted that all DALC memos and relevant correspondence had been circulated, copies were available from the Clerk. RESOLVED

179/20 Items Raised by Councillors.

1. The Chair formally welcomed Cllr Davison to Unstone Parish Council. Cllr Davison has signed acceptance of office paperwork, a DPI form had been sent to NEDDC and the UPC website had been updated accordingly. RESOLVED
2. Cllr Rogers reported the Parish Plan Working Group had met and had made some small amendments to the Plan. The RFO would now produce the accompanying financial report, the matter would be discussed in more detail at the April UPC meeting, when the suggested amendments would be considered by the full council, prior to the Annual Parish meeting. RESOLVED
3. Whittington Lane Park update – the working group met with Vistry by Zoom 2nd March, a site visit was scheduled 7th April. Quotations for the provision of play equipment were being sought and it was hoped they would be presented to the April UPC Meeting for consideration by the full council. RESOLVED
4. Middle Handley Land Trustee update, the Clerk had asked the Chatsworth Estate for assistance in identifying the local trustees. RESOLVED
5. DALC subs 2021/22 for approval - £634.72 which included some free training places. All Cllrs were in agreement with the payment. RESOLVED
6. Consultation request - Sex Establishment Policy Consultation - SELPC/NED/2021 – Cllrs made no comments regarding the application. RESOLVED
7. Consultation request – Street Naming Fleur De Llys apartments – Cllrs noted the information. RESOLVED
8. HR Confidential - Approval of UPC Policy and Procedure Handbook, (which should be used in tandem with the NALC Grievance Policy), Cllrs approved the documents for use by UPC. RESOLVED
9. HR Confidential – Staff Pay 2021/22 for approval. Cllrs approved that all staff should advance to the next SCP pay point with effect from April 2021. RESOLVED
- 1.

180/20 Community Hall

1. ASI have installed the new door sensor as previously approved.
2. ASI have also carried out 6 monthly inspection of the alarm system, all is in order.
3. A replacement pressure washer has been purchased for the Community Hall.
4. Defibrillator box has perished and cracked. The RFO was sourcing a new door. RESOLVED TO NOTE

181/20 The Caretaker/Warden's Report

1. Routine checks on all bins. Grit bins, bus stops, dog bins benches etc around the parish completed
2. Routine play area inspections and litter picking carried out
3. Routine maintenance of shrub bed at Ramshaw
4. Reported several cases of fly tipping around parish to NEDDC, mainly Morton Lane area.
5. Replaced Notice Board at Unstone Green, with thanks to Cllr Smith. The Apperknowle board will be replaced in the near future.
6. The UPC Asset Register for all Community Hall and Parish Warden items/equipment had been updated, together with a list of benches, bus stops, dog bins, to add to the parish plan.
7. The bench at Summerley Low Rd has suffered some minor damage and will be repaired shortly.
8. The smaller bench at Summerley, on the grass triangle requires re setting in concrete and will be carried out in the near future.
9. A local resident on Hardhurst Rd contacted UPC, to raise concerns of overhanging branches from trees in Whittington Lane play area. I identified several branches that may require remedial work, photographs had been circulated to Cllrs. Councillors approved the remedial works - £ 310.00.
RESOLVED
10. The new dog bins at West Handley and Apperknowle have now been installed. The relocation of the bin at Whittington lane play area is still outstanding with NEDDC. *Clerk's Note: chased with NEDDC 19th March 2021.*
RESOLVED TO NOTE

182/20 RFO's Report.

1. The RFO's report had been circulated and was approved. RESOLVED
2. The Cheque /BAC's request for March 2021 - £13,796.01, was unanimously approved along with the current income sheet and bank reconciliation (App 1). RESOLVED
3. The RFO reported that UPC had received £19,669 Covid Support Grants to cover lost income since March 2021. RESOLVED TO NOTE
4. The installation of the roller shutter at the Community Hall was still outstanding and the contractor had been contacted and asked for a start date for the works. RESOLVED TO NOTE
5. Kompan had been contacted regarding the gate for Brierley Park and would undertake a site visit when next at Brierley Park. RESOLVED
6. The survey of all trees on parish land was due this year, several quotations had been received ranging from £414 - £789. Cllrs decided to ask the provider of the cheapest quotation, Ian Truman to conduct the survey in August 2021. RESOLVED

183/20 Planning Applications

1. 20/01124/FL | Erect one number 4 Bedroom Detached property, and one number 3 Bedroom property on the redundant car park (affordable housing), previously associated with the Fleur De Lys Hotel and Public House (Amended Plans) (Amended Title) | Fleur De Lys Hotel Main Road Unstone Dronfield S18 4AB
2. 21/00183/FLH | Application for a single storey rear extension (Affecting a public right of way) | The Barn Chesterfield Road Unstone Dronfield S18 4AF
3. 21/00185/DISCON | Applications to discharge Conditions 9 (Site Investigation) and 10 (Remediation Works) pursuant to planning application 20/00635/FL | Summerley Farm Summerley Lower Road Apperknowle Dronfield S18 4BB
4. 21/00228/AMEND | Application for non-material amendment to planning application 18/00564/CUPDMB to change timber windows to aluminium | Top Farm Ash Lane Summerley Apperknowle Dronfield S18 4BA
5. 21/00136/FLHPD | Application under the neighbour notification scheme for a single storey rear extension | Briars Westfield Lane Middle Handley Sheffield S21 5RY

Cllrs made raised no objections to the above applications. RESOLVED

184/20 Planning Decisions

1. 20/01312/FLH | Demolition of existing outbuilding and construction of two-storey side extension | 22 Loundes Road Unstone Dronfield S18 4DE – Cond Approved 22 Feb 2021
2. 21/00023/DISCON | Application to discharge conditions 10 (Waste storage and collection) and 11 (Plot 8 second floor window) pursuant to 19/00113/FL | Fleur De Lys Hotel Main Road Unstone Dronfield S18 4AB. Conditionally approved 3rd March 2021
3. 21/00036/CATPO | Notification of intention to fell 2no plum, 3no pear and 1no Silver Birch located within the West Handley Conservation Area | 5 Cavendish Square Main Road West Handley Marsh Lane Sheffield S21 5RZ. No objection 4th March 2021

Cllrs noted the listed planning applications. RESOLVED

185/20 Planning Appeals Town and Country Planning Act, 1990 Site at: 216 Sheffield Road Unstone Dronfield S18 4DBProposal: Outline application with all matters reserved for 1no dwelling at the rear of the property.

Cllrs noted the Planning Appeal. RESOLVED

186/20 Date of the next meeting was confirmed for Thursday 15th April 2021

187/20 The meeting closed at 7.50 pm

Page 5 of 5 Chair’s signature.....15th April 2021

App1

Unstone Parish Council Accounts

<u>March</u>	<u>Cheque Requests</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>
D/D	Leasys	Van HP Charge 21/SAT/000273356	£265.89	£53.17	£319.06
D/D	Nest	Pension Contributions Mar 2021	£90.44	£0.00	£90.44
S/O	Wish Computers	Web site management	£23.00	£0.00	£23.00
D/D	NEDDC	Trade Waste Collections	£36.27	£0.00	£36.27
D/D	British Telecom	Telephone Bill	£177.90	£35.58	£213.48
D/D	Unity Trust	DBS Check, Diesel, Stationery	£201.87	£34.48	£236.35
BACS	E&D Steel	File, Gloves, Cable Ties & Bar clamps	£54.54	£10.91	£65.45
BACS	E&D Steel	Nuts, Screws, Handysaw & Marker Pens	£19.46	£3.90	£23.36
BACS	Viking Direct	Stationery	£31.92	£6.38	£38.30
BACS	Kompan	Prepayment for Brierley Park	£6,684.96	£1,336.99	£8,021.95
BACS	NEDDC	Dog Bins October 2020 to December 2020	£808.86	£161.77	£970.63
BACS	Alfred Dunham	Filling 13 Grit Bins	£455.00	£91.00	£546.00
BACS	Miscellaneous	Payroll Mar 2021	£2,728.35	£0.00	£2,728.35
BACS	HMRC	Payroll Mar 2021	£483.37	£0.00	£483.37
		March 2021 Payments Total	<u>£12,061.83</u>	<u>£1,734.18</u>	<u>£13,796.01</u>