

**Minutes of a Meeting of Unstone Parish Council
Held at The Fred Hopkinson Memorial Hall, Crow Lane, Unstone on
Thursday 20 May 2021**

Table of Contents

205/20 Apologies	2
206/20 Variation of the order of business	2
207/20 Declaration of members interests	2
208/20 Confidential Items	2
209/20 Minutes	2
210/20 Public participation	2
211/20 Police Report	2
212/20 DCC & NEDDC Report	2
213/20 Chair's Report	3
214/20 Clerk's Report	3
215/20 DALC Circulars	3
216/20 Items raised by Councillors	3
217/20 Children's Play Area Plans – Whittington Lane Play area	3
218/20 Bar Agreement with the Miners Arms	3
219/20 Feedback from Community Hall hirers returning in May 2021	3
220/20 Caretaker/Warden's Report	4
221/20 Responsible Financial Officer's Report	4
222/20 Planning Applications	5
223/20 Planning Decisions	5
224/20 Date of the next meeting	5
225/20 Items to note for the June Agenda	5
226/20 Appointment of Relief Parish Clerk	5
Appendix 1	6
Appendix 2	7

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Present: Cllr Hopkinson (in the Chair)

Cllr R Davison, A Land, M Lilleyman, K Perkins T Rogers and R Smith

In Attendance: E Smith (Relief Clerk/RFO), M Brown (Caretaker/Warden) and 2 members of the Public

205/20 Apologies – Cllr A Dale (NEDDC & DCC), J Hill and V Tebbs

206/20 Variation of the order of business – Agenda item 10(a) to be taken after item 5.

207/20 Declaration of members interests - No declarations received

208/20 Confidential Items – Agenda Item 21 – Staff Matters

209/20 Minutes of the UPC meeting on Thursday 15 April 2021

RESOLVED Approved

210/20 Public participation – Two trustees of the land at Middle Handley were present at the meeting. The Trustees vision for the field is an area of natural environment and conservation which they have been working towards. This vision is to be shared with the local wildlife and residents of the Handleys. The land is now insured by the trustees for the public to utilise in which the trustees have paid for.

211/20 Police Report

PCSO Flowers sent a report detailing the following crimes which were reported in the Parish in April: Violent Crime Against a person x 2, Criminal Damage x 3 and Public Order x 1.

RESOLVED to note

212/20 DCC & NEDDC Report - Cllr Dale reported:

1. Re-election – Cllr Dale wanted to say firstly just want to say a huge thank you following my re-election as our area's County Councillor earlier this month. Cllr Dale feels extremely privileged and is looking forward to continuing working with everyone to make improvements to Unstone Parish wherever he can.
2. Dronfield Civic Centre – the District Council is consulting on some initial ideas for how the Civic Centre could be improved as a first step towards the development of a Masterplan to regenerate the area. It's only very early ideas and nothing is set in stone, but it's first start towards achieving something that Cllr Dale knows a lot of residents locally care very deeply about. There's more information on the consultation on Cllr Dale's Facebook page <https://www.facebook.com/CllrAlexDale/>
3. Spring Bank planning issues – Cllr Dale has been working with some residents on Spring Bank who are concerned about a potential planning enforcement issue and the potential development of a livery up there. Cllr Dale is due to meet with them and the planning enforcement officer soon. Cllr Dale will keep the Council posted if it develops any further.
4. Planning Application Update – Fleur De Lys application for the two additional affordable houses on the car park is still pending. Cllr Dale has not heard as yet when it is likely to go to the planning committee (there is a bit of a backlog due to the changes to virtual meetings regulations). As yet, no planning application has been submitted by South Yorkshire Housing Association for the houses proposed on Main Road between the School and Plant centre. The application for additional parking spaces at Apperknowle is also still pending after some amended plans have been submitted.

RESOLVED to note

213/20 Chair's Report - The Chair reported:

The Chair reported that it was nice to see everyone in person at the meeting.

RESOLVED to note

214/20 Clerk's Report

1. High Court judgement in relation to virtual parish meetings and National Association of Local Councils (NALC) advice on limiting numbers of members of the public had been circulated.
2. Brierley Park and Sharman Gate works have now been completed
3. North East Derbyshire District Council (NEDDC) confirmed they will be touch regarding the Dronfield Town Council Joint Burial Committee after the election.
4. Derbyshire County Council (DCC) have confirmed the collapsed culvert and blocked gullies on Long Lane will be repaired.
5. Road Works – 17 to 22 May at Summerly Road, Apperknowle for electrical works.
6. Road Works – 22 to 24 July at Summerly Road, Apperknowle for Severn Trent Water works.
7. Road Closure – 26 to 28 July at Back Road, Apperknowle for Severn Trent Water works

RESOLVED to note

215/20 DALC Circulars

All DALC newsletters and relevant correspondence had been circulated, copies were available from the Clerk.

RESOLVED to note

216/20 Items raised by Councillors

1. Land at Middle Handley
RESOLVED Clerk to write to Lee Rowley MP to state the trustees details regarding the land had been passed onto the complainant. The Trustees would like the land to remain as a natural environment.
2. Bench at Hardhurst Road
The Clerk reported that the bench had been removed by NEDDC as it was not in a fit state to repair. NEDDC reported that if the Council considers to replace the bench in this location the Council would need to apply for a licence to site one.
RESOLVED to delay any decisions on renewing the bench.
3. Advertisement signs on the grass verge adjacent to Apperknowle Cricket Club
Four signs have appeared on the highway verge.
RESOLVED Clerk to write to Apperknowle Cricket Club to ask if they can be removed from the verge.

217/20 Children's Play Area Plans – Whittington Lane Play area

Clerk circulated plans that Vistry had approved regarding this play area.

RESOLVED approved the plans and delegated power to Clerk and caretaker to sort the issue with the entrance to the park area. Clerk to write to Vistry to liaise with them over timescales and placing the order with Kompan.

218/20 Bar Agreement with the Miners Arms

RESOLVED approved the extension of the current agreement with the Miners Arms until November 2022.

219/20 Feedback from Community Hall hirers returning in May 2021

The caretaker reported that everyone is looking forward to coming back to the Hall. Two of the regular hirers have cancelled their regular booking due to other commitments. The Caretaker met another potential hirer today regarding a regular hire on a Thursday day time slot and will feedback to the Council once more information is available.

RESOLVED noted the comments received. The Chair thanked the Caretaker for painting the hall.

220/20 Caretaker/Warden's Report

1. Routine checks carried out on all bins, grit bins, dog bins, benches, bus stops etc around parish
2. Routine play area inspections and litter picks carried out
3. Routine grass cutting under way.
4. Routine weed control in various areas carried out
5. Routine maintenance of shrub beds within the parish
6. New Play area is finished at Brierley Road. The Caretaker will be siting the new bench in the next couple of weeks.
7. New gate has now been installed at Sharman Park play area.
8. Reseeding of the war memorial grass will hopefully be done after the weekend now the weather is warming up slightly.
9. The caretaker will be ordering the summer plants from New Leaf for the Community Hall wall troughs. North Wingfield Parish Council have grown our other summer plants for the two flower beds. These will be collected and planted in June.
10. Ride on mower is in for repair.
11. The caretaker had received a few comments from residents about the state of some of the road signs around the Parish. Some are missing, some have fallen over and some with greenery covering them. The caretaker will report this to DCC. The bus light on Unstone Green/Ramshaw Road is not working again. The Caretaker will report this also to DCC.
12. Several cases of fly tipping reported to NEDDC and Environment Agency. 30 black sacks of garden/household waste tipped into the river at Whittington play area. Unfortunately the heavy rain has washed the rubbish downstream. Environment Agency has stated they would only come out if it was toxic or causing a blockage. Any further tipping in the river needs reporting to DCC.
13. Complaint from a resident at Sharman Play area regarding another resident allowing their dog to run loose on the play ground despite the fact dogs are no longer permitted. The caretaker will order some permanent "NO DOGS" signage to be installed.
14. Missing bench at Hardhurst Road was apparently removed by NEDDC.
15. Bench renewal programme – There are 5 box steel benches all in need of replacement. They are located at four bus stops in Unstone Green and one at High Street Apperknowle. All will need some sort of base laying so a contractor will need appointing to carry out the works.
RESOLVED agreed a budget of £15 per play area sign for "NO DOGS". Responsible Financial Officer (RFO) to obtain quotes for the repairs of the four benches and build this into the budget for next year.

221/20 Responsible Financial Officer's Report

1. The RFO's payment list for May 2021 totalling £29,170.45 had been circulated to Councillors (Appendix 1)
RESOLVED approved
2. The bank reconciliation up to 30 April 2021 had been circulated to Councillors (Appendix 2)
RESOLVED approved
3. DET Funding Grant Claim
RFO reported that the form had now been submitted for the payment of £6,000 towards the Sharman play area.
RESOLVED to note
4. Police and Crime Commissioner Grant agreement
RFO reported that the agreement had now been received for the CCTV at Whittington Lane totalling £8,000
RESOLVED approved signing the agreement on behalf of the Council and the caretaker would be the Project Manager for the project.
5. Roller Shutter and Glass replacement
RFO reported that quotes are still awaited for both items. The glass replacement needs to be built into the budget for 2022/23.
RESOLVED to note
6. Internal Audit Report for 2020/21

RFO had circulated the report to Councillors no comments have been made by the internal auditor.

RESOLVED to note

7. Annual Governance and Accountability Return (AGAR) – Annual Governance Statement for 2020/21

RFO had circulated the report to Councillors

RESOLVED approved

8. Annual Governance and Accountability Return (AGAR) – Accounting Statements for 2020/21

RFO had circulated the report to Councillors

RESOLVED approved

222/20 Planning Applications

21/00388/FLH – Application for a single storey extension to detached dwelling (resubmission of 20/00917/FLH) at Ouzlebank Farm, Highgate Lane, Dronfield

RESOLVED no comments made

223/20 Planning Decisions

No Planning decisions have been received.

224/20 Date of the next meeting was confirmed for Thursday 17 June 2021 at 7.30pm

225/20 Items to note for the June Agenda

Parking near the Devonshire Public House in Middle Handley causing issues as there is a constant line of parked cars with no spaces.

That in view of the confidential nature of the business about to be transacted, a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss these items has been resolved.

226/20 Appointment of Relief Parish Clerk

RESOLVED approved the temporary appointment of the RFO as relief Clerk.

The meeting closed at 8.28 pm

Page 5 of 5 Chair's signature.....17 June 2021

Appendix 1

May Cheque Requests

	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>
D/D	Leasys	Van HP Charge 21/SAT/00039179	£265.89	£53.17	£319.06
D/D	NEDDC	Trade Waste Collections	£38.09	£0.00	£38.09
D/D	Nest	Pension Contributions May 2021	£93.01	£0.00	£93.01
D/D	British Gas	Gas Invoice (07/03 to 07/04/21)	118.96	£5.94	£124.90
S/O	Wish Computers	Web site management	£23.00	£0.00	£23.00
D/D	Unity Trust	Jet Wash, Noticeboard Wood, Diesel	£350.25	£67.08	£417.33
D/D	Unity Trust	Unleaded Petrol	£69.45	£13.29	£82.74
BACS	TL Killis Ltd	Cleaning Materials	£167.98	£33.60	£201.58
BACS	TL Killis Ltd	Cleaning Materials	£55.54	£11.11	£66.65
BACS	Kompan	Play Equipment - Brierley Park	£17,315.04	£3,463.00	£20,778.04
BACS	Kompan	Gate - Sharman Park	£500.00	£100.00	£600.00
BACS	Eden Washrooms	Replenish Paper Towels, Cleaning of Mats	£566.25	£113.25	£679.50
BACS	NEDDC	Rent for playarea Brierley, Whittington	£1.00	£0.00	£1.00
BACS	Easy-Gate Ltd	Gate - Sharman Park	£780.00	£156.00	£936.00
BACS	Chubb	Fire Alarm	£159.50	£31.90	£191.40
BACS	ASI Security Systems Ltd	New fobs programmed	£77.50	£15.50	£93.00
BACS	Miscellaneous	Payroll May 2021	£3,199.81	£0.00	£3,199.81
BACS	HMRC	Payroll May 2021	£635.34	£0.00	£635.34
BACS	Brian Wood	Internal Audit 2020/21	£150.00	£0.00	£150.00
BACS	Blueflame	Annual Service Plan	£450.00	£90.00	£540.00
		May 2021 Payments Total	<u>£25,016.61</u>	<u>£4,153.84</u>	<u>£29,170.45</u>

Appendix 2

UNPRESENTED PAYMENTS

<u>DATE</u>	<u>PAYEE</u>	<u>AMOUNT</u>		
	OPENING BALANCE	£ 46,351.14		
	PLUS INCOME SHEET	£ 40,000.00		
		£ 86,351.14		
	PLUS UNPRESENTED PAYMENTS	CHQS £ -		
		£ 86,351.14		
	MINUS EXPENDITURE	£ 7,395.62	UNITY	£78,955.52
		<u>£ 78,955.52</u>		<u>£78,955.52</u>