

**Minutes of a Meeting of Unstone Parish Council  
Held at Moorland View, Apperknowle on Thursday 17 March 2022**

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**Minutes of a Meeting of Unstone Parish Council**  
**Held at Moorland View, Apperknowle on Thursday 17 March 2022**

**Present:** Cllr Smith (in the Chair)  
Cllr Davison, Hill, Land, Lilleyman and Rogers

**In Attendance:** E Smith (Relief Clerk/RFO), M Brown (Caretaker/Warden), PC Matthews, PCSO Flower and PCSO Furmidge and 4 members of the Public

**373/22 Apologies** – Cllr Dale – Family Commitment  
Cllr Hopkinson – Illness  
Cllr Perkins - Holiday

**374/22 Variation of the order of business** – No variations

**375/22 Declaration of members interests** - No declarations

**376/22 Confidential Items** – No confidential matters

**377/22 Application to become a Parish Councillor**

**RESOLVED** Approved to co-opt Keith Hubbard, Clerk and Cllr Hubbard signed the acceptance to office. Clerk issued Cllr Hubbard a Members and Co-opted Members Disclosable Pecuniary and Other Interests form to complete and bring back to the next Full Council meeting in April.

**378/22 Minutes of the UPC meeting on Thursday 17 February 2022**

**RESOLVED** Approved

**379/22 Police Report**

PCSO Flowers sent a report detailing the following crimes which were reported in the Parish in February 2022 1 x Violent Crime against a person, 1 x Public Order, 1 x Theft and 4 x Vehicle Crimes.

PC Matthews was in attendance at the meeting and reported that there were 7 incidents on the crime report circulated. ASB hotspots are Whittington Lane, Top Park, Unstone and Main Road, Unstone. Ongoing issues are parking and speeding.

PCSO Flower reported that out of the four vehicle crimes reported 3 and ½ crimes had been solved and the people involved have either been ordered to pay for the damage or apology letters have been issued.

The Junior School incidents had been reported to the Police and they have suspects for the crimes but very little evidence for a conviction.

Police are using behaviour contracts rather than sentencing/fines to deal with certain situations.

The Police are also working with other agencies in tackling these problems such as Schools and Child Services.

PCSO Flower has found another volunteer outside the village who is willing to help with conducting speed watches in Unstone Parish.

**RESOLVED** noted report. Council thanked the Police regarding fly tipping issues which seems to have improved since last year.

**380/22 DCC & NEDDC Report - Cllr Dale reported:**

1. **Fleur De Lys** – Cllr Dale met with Planning Enforcement and Derbyshire County Council (DCC) Flood Risk team on this recently in terms of the builder's yard and trying to get some action to clear it up. DCC are writing to the developer to ask them to take down the fencing to enable them to access the sump at the top of the old car park so that they can maintain the culvert which caused the flooding in 2019. This was going to be dealt with through the planning process but

other than awaiting the outcome of the appeal that has just gone in - writing to the developer and asking is the only thing that can be done at this stage. Cllr Dale asked whether, if it were to flood again, they would just remove the fencing to give them access and deal with any fall out later, which they essentially confirmed which is at least reassuring. On the planning enforcement issues around the building site looking such a mess, it is not such good news. Despite what it looks like from the outside, the development of the flats within the old pub building is still not complete and will not be for a few months yet. The developers are therefore on pretty solid ground in keeping the adjacent area as a building site under permitted development. If North East Derbyshire District Council (NEDDC) were to lodge any action against them, they could quite easily appeal it and if anything that would just draw out the process even longer. So it is a bit of a catch 22 situation, and the planning enforcement officers unfortunately do not feel there is a sufficient case to get them to do any more than what they have already done, which is putting the hoarding up to screen it off slightly. Very frustrating indeed - but Cllr Dale will keep in touch with Planning Enforcement on it and ask them to keep it under regular review. The only other thing Cllr Dale could do is to write personally as a local Councillor to the Developer and ask them to get on with tidying it up, which Cllr Dale will do. Cllr Dale asked if the Parish Council may also write similarly to add a bit more pressure

**RESOLVED** Clerk to send letter to the developer regarding the building site.

2. **Fleur De Lys Planning Appeal** - running concurrently is the appeal that they have put in for the application for the 2 3-bed affordable homes on the car park (or current builders yard site). Cllr Dale's view is that the Council should submit representations to the Planning Inspector along similar lines to how the Council responded to the original planning application (i.e. object on the basis of green belt, parking issues and flooding risks). Cllr Dale will certainly be doing that as a local Councillor, but it would be good if the Parish Council did too to add some pressure on.

**RESOLVED** Clerk to write to the Planning Inspector and submit previous objections made.

3. **Pavement at High Street (top of Gypsy Lane), Apperknowle** - this is something Cllr Dale has raised a few times before but unfortunately Highways have always deemed it has not been in a poor enough condition to resurface when considered against other priorities across the whole County. Given that someone has recently tripped on the pronounced Gas cover, Cllr Dale has escalated the issue to the Cabinet Member (Councillor responsible) for Highways to see if they can get any action for the Council. Cllr Dale will keep the Council posted on the outcome.

**RESOLVED** Noted

4. **Community Orchard** - One Planet Matters are not available to attend tonight's meeting but would like to meet with a contingent from UPC on Wednesday morning. Any Councillors who can attend are to let Cllr Dale know as he will need to confirm it with them. Tuesday afternoon may also be an option if that suits members better.

**RESOLVED** Noted. Councillors will contact Cllr Dale directly if they can attend the site meeting.

5. **Ukraine** - Both DCC and NEDDC are encouraging residents to support the DEC Humanitarian Appeal. At NEDDC they are also looking very closely at the Governments recently announced Homes for Ukraine scheme to see how they can help and they will publish more details in the next week or two.

**RESOLVED** Noted

6. **Fly tipping enforcement** - NEDDC have doubled the fines to hopefully help act as an even stronger deterrent. NEDDC have also recently crushed a van that had been proven to be involved with fly tipping - again hopefully the message is getting through that this will not be tolerated.

More info here: <https://www.ne-derbyshire.gov.uk/news-and-media/latest-news/council-doubles-fixed-penalty-fee-for-criminals-fly-tipping>

**RESOLVED** Noted

Council would like to send their congratulations on the birth of Cllr Dale's daughter.

### **381/22 Chair's Report - The Chair reported:**

Chair had nothing to report.

### **382/22 Clerk's Correspondence**

1. PCC – Help set policing priorities in North East Derbyshire  
**RESOLVED** Noted
2. NEDDC – Chairman's Charity Event – Peaky Blinders Night – 16 April 2022  
**RESOLVED** Noted
3. NEDDC – Chairman's Charity Event – An evening with Mark Crossley – 31 March 2022  
**RESOLVED** Noted
4. NEDDC – Chairman's Charity Event – St Georges Day Concert – 23 April 2022  
**RESOLVED** Noted
5. DALC – February newsletters  
**RESOLVED** Noted
6. Peace Funerals – Apperknowle Discount  
No response has been received.  
**RESOLVED** Noted
7. Pavement condition at Gypsy Lane, Apperknowle  
This was included within Cllr Dales report  
**RESOLVED** Noted. Clerk will send this response to resident.

### **383/22 Dronfield Cycle Path**

Clerk has received no further updates from DCC.

Cllr Smith reported that the works had been completed from the bus layby to the garden centre.

The school part of the cycle route will be completed in August during the school holidays.

No further design decisions have been agreed after the school phase as yet.

**RESOLVED** Noted.

### **384/22 Tommy Figures**

Cllr Rogers had nothing to report at this stage.

**RESOLVED** Deferred to the next Council meeting.

### **385/22 Grant request from St Mary's Church**

Unstone Parish Council caretaker and the St Mary's Church Warden met at the site and discussed the possibility of purchasing a Jubilee Tree with the money donated from Unstone Parish Council.

Unfortunately, the area had just removed a tree that had damaged the building wall so another tree is not an option for this area.

Handley Garden centre had tested the soil to ensure this was suitable for a rose garden which it is.

The final decision is that there will be a rose garden, grassed area and possibly a bench to complete the Memorial Garden.

**RESOLVED** approved £500 grant for the materials needed to complete the Memorial Garden.

Council would like to consider purchasing a Jubilee Tree for Unstone Green. Caretaker to come back to Council with costings for an Oak tree.

### **386/22 Dronfield Joint Burial Committee**

Clerk received four questions from NEDDC regarding the Dronfield Joint Burial Committee.

**RESOLVED** Clerk to send following response to questions asked:

1. Is it your understanding that the Cemetery Advisory Committee exists alongside the Joint Committee or is it intended to be a replacement?  
Replacement as the Committee were told by the Town Clerk that they could not legally have a joint burial committee.
2. How was the establishment of the Cemetery Advisory Committee reported to the Joint Burial Committee?

It was not reported to the Joint Burial Committee, a Joint Burial Committee meeting was held and the Town Clerk raised the fact that they could not have a Joint Burial Committee. Unstone Parish Councillor reported that these changes should be discussed but this did not happen the next step was that the Cemetery Committee was established.

3. What involvement did UPC have regarding the establishment of the committee?

At the Dronfield Town Council meeting held on 8 January 2018 an Unstone Parish Councillor stated in the public forum that the agenda item to consider approval of the terms of reference for the Cemetery Committee – they expressed concerns that the terms of reference had not been reviewed by any representative from Unstone Parish Council. (3.2)

Under section 8 of the minutes other Councillors expressed concern that the Cemetery Committee should not be a sub-committee of Dronfield Town Council and that Apperknowle and Unstone residents should have a fair representative on the committee. Cllr C Smith was also concerned that no representative from Unstone has seen the Terms of Reference being discussed. Cllr R Smith expressed a concern that it was undemocratic having only one Unstone representative on the Committee. (Section 8 of those minutes).

4. Does UPC have a representative on the Committee? If not have you ever had a representative on this Committee?

The Committee did start with three representatives from Unstone, this was reduced to 1 representative Cllr Lilleyman. The seat is now vacant on the Cemetery Committee due to Councillor Lilleyman standing down.

Cllr Lilleyman also stated that during the Cemetery Advisory Committee meeting held on 29 March 2018 Minute 12 – It was RESOLVED that scheduled meetings take place four times per year in June, September, December and March. Additional meetings can be scheduled should any matters arise. Meetings to take place on Thursday afternoons at 3pm.

It was requested that digital systems for managing the cemetery and inputting the historical records onto an electronic system are discussed at the next meeting.

The representative appointed by Unstone Parish Council requested that minutes are forwarded to the Clerk of Unstone Parish Council and that any future changes to the Committee terms of reference are submitted to Unstone Parish Council for comments prior to consideration by Dronfield Town Council. There is a meeting of the Cemetery Committee scheduled for 22 March 2022 no agenda has been sent to the Clerk of Unstone Parish Council nor has the update to the Terms of Reference been circulated (Agenda Item 4).

### **387/22 One Planet Matters/ Community Orchard**

Cllr Dale has established site meeting dates with One Planet matters. Unstone Parish Councillors to inform Cllr Dale if they can attend on those dates.

**RESOLVED** Noted

### **388/22 Pooh corner water request**

**RESOLVED** approved that an outside tap with tap lock and meter could be fitted at the Community Hall for Pooh corner to use. Pooh corner to pay for tap, lock, meter and installation. Pooh corner to be allowed use of the tap but use of hose pipes would not be permitted.

### **389/22 Caretaker/Warden's Report**

1. Blue flame had been called out to the boiler but can not attend until 21 March.
2. Chubb fire have completed their six monthly tests on the fire alarm and emergency lighting. There are two lights that have failed in which the electrician will replace.
3. Routine checks on all bins, grit bins, dog bins, bus stops, benches around the Parish
4. Routine play area inspections and litter picks
5. Routine grass cutting/weeding control around the Parish
6. Held a site meeting with the Church Warden at St Mary's regarding the Jubilee Garden
7. There is an issue with Whittington Lane bin a local resident is using it for their household waste when their bin is full.
8. Several issues of vandalism and antisocial behaviour in our playgrounds.
9. Bus stop at Ramshaw Roadside has been defaced with spray paint graffiti – removal of this has marked the Perspex.
10. Several instances of smashed glass around the rubber matting at Whittington Lane play area.
11. Vaseline smeared all over the new seating at Whittington Lane and food smeared over the play equipment.

12. Safety barriers around the CCTV works had been torn down and strewn around the play area.
13. A motorcycle/scooter has been ridden across the play area and new matting, tearing up the grass and leaving mud everywhere.
14. At Brierley play area someone has pulled down the wire fence which is believed to belong to the private landowner.  
**RESOLVED** Noted report and approved two new batteries for the fire alarm system as they need to be replaced.

### **390/22 Responsible Financial Officer's Report**

1. The RFO's payment list for March 2022 totalling £6,204.09 had been circulated to Councillors (Appendix 1)  
**RESOLVED** Approved
2. The bank reconciliation up to 28 February 2022 had been circulated to Councillors (Appendix 2)  
**RESOLVED** Approved
3. Zumba hall hirer rate  
**RESOLVED** Approved to remain at £10.00 per hour for a further six months.
4. Terms of Reference for Finance and Staff Working Party  
**RESOLVED** Approved and Cllr Smith to join the working party along with Cllr Hopkinson, Rogers and Lilleyman.
5. Community Hall rates from 1 April 2022  
**RESOLVED** Approved recommendation by Finance and Staff Working Party to increase the hall charges by 5% and increase the kitchen hire to £10.00.
6. DALC Subscription for 2022/23  
**RESOLVED** Approved the annual subscription charge of £654.17 for 2022/23.
7. Omicron Discretionary Grant  
Clerk reported that the Community Hall had received a grant of £2,500 from North East Derbyshire District Council  
**RESOLVED** Noted.

### **391/22 Planning Applications**

NED 22/00067/AD – Application for advertising consent for 2no signs to be placed either side of the entrance to the car park, 1no sign pedestrian gate, and 1no noticeboard within the site at Land South of Cricket ground, High Street, Apperknowle.

**RESOLVED** No comments made

NED 22/00121/FLH – Proposed new entrance porch at Warren House, Westfield Lane, Middle Handley

**RESOLVED** No comments made

NED 22/00138/FL – Construction of a manege for personal use at Land South of Woodland and Unstone Grange and The North side of Hundall Lane, Hundall, Apperknowle

**RESOLVED** No comments made

NED 22/00164/LDC – Application for a certificate of lawfulness for conversion of existing outbuildings to facilitate the construction of swimming pool with pool hall, including changing room/shower/toilet, to be built within the domestic curtilage garden of the main property for homeowners private use at The Old School House, Lightwood Lane, Middle Handley

**RESOLVED** No comments made

### **392/22 Planning Decisions**

No planning decisions received.

### **393/22 Other Planning Matters**

Street Naming and Numbering – Wisteria Barn, Back Road, Apperknowle

**RESOLVED** No comments made

Secretary of State appeal – Fleur De Lys Hotel, Main Road, Unstone

**RESOLVED** approved to reiterate the points previously raised in relation to this site; the car park sits on green belt land, the land has flooded badly on several occasions in recent years.

Adequate car parking provision should also be available at this location for the flats which have already been approved.

Proposed communications installation for Cellnext at Hundall/Windmill Lane, Unstone

**RESOLVED** No comments made.

**394/22 Planning Applications circulated after the agenda was issued**

No planning applications circulated.

**395/22 Public Participation**

A member of the public enquired about submitting an application for a grant for a Hymnal for the Methodist Church which was raised at the previous meeting.

**RESOLVED** Approved a grant of £500 towards the hymnal to be ratified at the next full council meeting. Photograph of the Hymnal should be submitted to the Clerk as proof of purchase for the auditors within 12 months of the grant being paid.

A member of the public thanked Cllr Dale for repairing the footpath at Sharman.

**396/22 Date of the next meeting** was confirmed for Thursday 21 April 2022 at 7pm

**397/22 Items to note for the April Agenda**

Grant for Hymnal at the Methodist Church

**That in view of the confidential nature of the business about to be transacted, a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss these items has been resolved.**

**398/22 Staff Matters**

**RESOLVED** Clerk to draft a letter and submit to DALC HR to advise on this matter prior to posting to employee.

**399/22 Staff Salaries 2022/23**

**RESOLVED** Approved as per circulated paper

The meeting closed at 8.10pm

Chair's signature.....21 April 2022

## Appendix 1

### March Cheque Requests

	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>
D/D	Leasys	Van HP Charge 22/SAT/000251137	£265.89	£53.17	£319.06
D/D	British Gas	Gas Bill (08/01/2022 to 07/02/2022)	£204.97	£40.99	£245.96
D/D	British Gas Lite	Electric Bill (09/01/2022 to 09/02/2022)	£53.20	£2.66	£55.86
D/D	NEDDC	Trade Waste Collections	£38.09	£0.00	£38.09
D/D	Nest	Pension Contributions March 2022	£119.95	£0.00	£119.95
D/D	Unity Trust	Plyboard, Socket Set and Fuel	£254.58	£50.32	£304.90
S/O	Wish Computers	Web site management	£23.00	£0.00	£23.00
BACS	ED Steel Ltd	Drill, Cement, Bars, Screws & Gloves	£56.85	£11.25	£68.10
BACS	NEDDC	Post Mounted Litter Bin	£49.99	£10.00	£59.99
BACS	Eden Washrooms	Servicing of Community Hall	£566.25	£113.25	£679.50
BACS	Miscellaneous	Payroll March 2022	£3,437.16	£0.00	£3,437.16
BACS	HMRC	Payroll March 2022	£852.52	£0.00	£852.52
		<b>March 2022 Payments Total</b>	<b><u>£5,922.45</u></b>	<b><u>£281.64</u></b>	<b><u>£6,204.09</u></b>

**Appendix 2**

<u>DATE</u>	<u>PAYEE</u>	<u>AMOUNT</u>		
	St Johns Ambulance	50.00		
	OPENING BALANCE	£ 46,351.14		
	PLUS INCOME SHEET	£123,586.09		
		£169,937.23		
	PLUS UNPRESENTED PAYMENTS	CHQS £ 50.00		
		£169,987.23		
	MINUS EXPENDITURE	£138,944.07	UNITY	£31,043.16
		<u>£ 31,043.16</u>		<u>£31,043.16</u>