

**Minutes of a Meeting of Unstone Parish Council  
Held via Zoom  
Thursday 18<sup>th</sup> June 2020**

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- Present:** Cllrs: Cllr A Dale (DCC), J Hill, A Land, M Lilleyman, K Perkins T Rogers, R Smith & V Tebbs  
**In attendance:** J Clayton (Clerk) E Smith (RFO) and M Brown (Caretaker/Warden)
- 23/20 **Absence noted** – Cllr S Hopkinson and J Elliott did not join the Zoom meeting, Cllr R Smith chaired the meeting.
- 24/20 **Public participation** – no members of the public were present.
- 25/20 **Confidential Items** - there were no confidential items on the Agenda
- 26/20 **Declared Interests** – Cllr Dale declared an interest in the Cemetery Committee 33.1/20
- 27/20 **Minutes** of the UPC meeting on Thursday 21<sup>st</sup> May 2020 were accepted by all and signed by the Chair.  
RESOLVED
- 28/20 **Police Report**
- .1 The Clerk reported PC 2846 Matthews had recently replaced PC Crook.  
.2 In April the following incidents were reported in Unstone - 5 x Anti-social behaviour and 2 x Criminal Damage.  
RESOLVED TO NOTE
- 29/20 **DCC & NEDDC Report - Cllr Dale reported:**
- .1 DCC – 6,800 residents were registered as self – isolating, 92 food parcels had been delivered and 7,900 deliveries of medical supplies had been made.  
.2 A61 a stretch of the bypass was due to be resurfaced shortly, with a new surface to reduce road noise.  
.3 The Caretaker/Warden asked Cllr Dale to liaise with Rykneld regarding the damage caused to Unstone Green whilst works were undertaken on the flats damaged by fire. RESOLVED
- 30/20 **Chair's Report** – Nothing to report
- 31/20 **Clerk's Report**
- The Clerk reported the following:
- .1 Street Naming - Change of name the airstrip at Summerly will now be known as the Apperknowle Airstrip, Bentley Farm, Ash Lane, Summerley, Apperknowle.  
.2 Road closure 10<sup>th</sup>-14<sup>th</sup> August Main Road Troway, closed for gas works  
.3 HS2 4<sup>th</sup> report - Being a Good Neighbour Progress Report has been published, works on the project were still ongoing  
.4 The DALC office had moved to Lime Tree Business Park, Matlock  
.5 Reported damage to verge at Summerly near UPC's bench had been reported to NEDDC.  
.6 Summerley dog bin – the Caretaker/Warden liaising with NEDDC regarding the new location.  
.7 Website accessibility – together with the RFO and Graham Mumby, works had been started to ensure the UPC adhered with the new legislation which would come into effect in September. An update would be provided at the September meeting. RESOLVED TO NOTE

32/20 It was noted that all DALC memos and relevant correspondence had been circulated, copies were available from the Clerk. RESOLVED

33/20 **Items Raised by Councillors.**

- .1 Cemetery Committee - Cllr Rogers reported that together with Cllr Tebbs and Cllr Smith he attended a Zoom meeting. Mr Fieldsend was in attendance with members of Dronfield Town Council. All Cllrs agreed that full financial records for the last 5 years and Minutes should be viewed before moving forward and asked the Clerk to request the records from DTC and inform Mr Fieldsend. RESOLVED
- .2 Access Able – Cllr Hill raised the matter, the Clerk had circulated all supporting information. Cllrs decided not to register for the scheme due to the £295 fee. RESOLVED
- .3 Telephone Boxes – Cllr Rogers reported that the Telephone boxes at Hundall and Middle Handley had been renovated and re painted and looked excellent. He expressed his gratitude to the local residents who undertook the works.  
Cllr Dale reported he was looking for volunteers to help with the restoration of the telephone boxes at Unstone, works could commence once COVID restrictions allowed such activities. The Caretaker/Warden would advise on H&S in relation to the work. RESOLVED
- .4 Fleur De Llys – Cllr Rogers reported that the site was a very bad state as several planning applications had been approved but no works had commenced on site so far. Cllr Dale added that the owners had a three-year period to commence works after approval. RESOLVED TO NOTE
- .5 Grit Bins – Cllr Dale reported that he was aware of two requests, one at Red house, Severn Trent were addressing the issue at that location, the second application was made directly to DCC from a resident at Hundall. Cllrs asked the Clerk to write to local residents to establish the problem and proposed location for a new grit bin and report back to UPC. RESOLVED

34/20 **Community Hall**

- .1 The Clerk reported that Risk Assessments had been completed and circulated in preparation to the possible reopening of the Community Hall. As per guidance the hall would require a thorough clean between each Hirer. The Clerk had emailed all hirers to gauge their intentions and would report back to the next meeting.
- .2 The Caretaker/Warden added that whilst he was on annual leave an outside cleaning contractor would be required to undertake the cleaning of the Community Hall in his absence. Cllrs asked that the matter be brought to the next meeting for further consideration. RESOLVED
- .3 Review of Community Hall Charges – All Cllrs agreed to keep hire rates at the current level for 2020/21. RESOLVED.
- .4 PAT testing. The Caretaker/Warden reported that the Electrician had carried out PAT testing on all items at the Community Hall. All item had passed except the Microwave oven, Cllrs approved the replacement (30ltr model - £99). RESOLVED.
- .5 The door at the Community Hall could not be repaired and a new door was now required. Quotations would be obtained and reported back to the next meeting. RESOLVED

35/20 **The Caretaker/Warden's Report**

- .1 Regular checks on all bins, grit bins, dog bins and bus stops had been completed.
- .2 Regular park inspections and litter picks carried out.
- .3 Routine grass cutting, strimming etc around parish grounds.
- .4 The mole catcher has undertaken work at Whittington play area.
- .5 Flower beds were prepared for summer flowers but unfortunately no stock can be located at the present time.
- .6 The bench at Sharman play area, has been dismantled as it is beyond repair. Cllrs asked for quotations for its replacement be brought to the next meeting and approved the re location of the bench to a different area of the playground and grass over the old site. RESOLVED TO NOTE

36/20 **RFO's Report.**

The RFO's report had been circulated and was approved.  
The Cheque /BAC's request for June 2020 - £8,597.98 was unanimously approved along with the current income sheet and bank reconciliation (App 1). RESOLVED

37/20 The Annual Governance Statement & Internal Audit report had been approved and would be signed.  
RESOLVED

38/20 Consideration and approval of the Accounting Statement by the members of the meeting as a whole by resolution, all members were in agreement and the Accounting Statements would be signed in due course.  
RESOLVED

39/20 The RFO reported that the work on the unadopted road at Apperknowle could not be carried out due to lock down restrictions. The quote had now increased significantly to £2,400.00 for a partial resurface and fill. Cllrs agreed that this was a short -term solution and asked that quotations be sought for a complete resurfacing of the entire road. The RFO will report this back to the next meeting. RESOLVED

40/20 The RFO reported that a quotation had been received for the new park signage - £267.40, this was agreed by all Cllrs. RESOLVED

41/20 **Planning Applications**

CHE/20/00188/REM1 Proposal: Variation of condition 52 of CHE/0892/0496 (Erection of world ecology centre) to allow for the re-location of the phase one medical clinic, spa and apart-hotel to an alternative location. Description has been amended from deletion of condition to variation of condition 14.05.20. Location: Land At The Brushes, Sheffield Road, Sheepbridge, Derbyshire, Applicant: Peak Healthcare Park Cllrs raised no objections regarding this application. Cllr Dale reported that he had met with Mr Carr and he had confirmed that a wall and canopy would be placed over the Go cart track to ensure that noise levels would be kept to a minimum. RESOLVED TO NOTE

42/20 The next meeting was confirmed for Thursday 16<sup>th</sup> July 2020

43/20 The meeting closed at 8.24pm

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App1

Unstone Parish Council Accounts

<u>June</u>	<u>Cheque Requests</u>				
	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>
D/D	Leasys	Van HP Charge 20/SAT/00063247	£265.89	£53.17	£319.06
D/D	Nest	Pension Contributions June 2020	£65.40	£0.00	£65.40
D/D	E.ON	Gas Invoice - June 20	138.33	£27.67	£166.00
S/O	Wish Computers	Web site management	£23.00	£0.00	£23.00
D/D	NEDDC	Trade Waste Collections	£36.27	£0.00	£36.27
D/D	British Gas	Electricity Bill - 955611603	£31.29	£1.56	£32.85
D/D	British Gas	Electricity Bill - 162192134	£29.67	£1.48	£31.15
D/D	BT	Telephone Bill	151.38	£30.28	£181.66
D/D	Water Plus	Invoice stw-INV03753879	£52.33	£0.00	£52.33
BACS	Dronfield Town Council	Burial agreement 2019/20	£4,224.00	£0.00	£4,224.00
BACS	E&D Steel	Bolts, Drivers, Cable ties	£51.57	£10.23	£61.80
BACS	Whiston Connect	PAT Testing - Community Hall	£107.50	£0.00	£107.50
BACS	DSY Pest Control	Moles - Whittington lane play area	£150.00	£0.00	£150.00
BACS	New Leaf	AHS Bark Decorative 80L	£41.67	£8.33	£50.00
BACS	New Leaf	Growmore, Aquagel, Manure & Compost	£57.72	£11.54	£69.26
BACS	B Wood	Internal Audit Fee 2019/20	£150.00	£0.00	£150.00
BACS	E&D Steel	Undercoat, Gloss, Brushes, Padlock	£110.42	£22.09	£132.51
BACS	Miscellaneous	Payroll June 2020	£2,386.32	£0.00	£2,386.32
BACS	HMRC	Payroll June 2020	£358.87	£0.00	£358.87
		<b>June 2020 Payments Total</b>	<b><u>£8,431.63</u></b>	<b><u>£166.35</u></b>	<b><u>£8,597.98</u></b>