

**Minutes of a Meeting of Unstone Parish Council
Held via Zoom
Thursday 16th July 2020**

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**Minutes of a Meeting of Unstone Parish Council
Held at Moorland View Elderly People's Club, Apperknowle
Thursday 16th July 2020**

- Present:** Cllrs: Cllrs S Hopkinson (Chair), A Dale (DCC), J Hill, A Land, M Lilleyman, K Perkins T Rogers, R Smith & V Tebbs
- In attendance:** J Clayton (Clerk) E Smith (RFO) and M Brown (Caretaker/Warden) and no members of the public.
- 44/20 **Absence noted-** Cllr Elliott did not join the meeting.
- 45/20 **Public participation** – no members of the public online.
- 46/20 There were no confidential items on the Agenda
- 47/20 **Declared Interests** - Cllr Dale declared an interest in 54.1/20 Cemetery & 58.5/20 Planning and would not take part in discussions on the matters.
- 48/20 **Minutes** of the UPC meeting on Thursday 18th June 2020 were accepted by all and signed by the Chair.
RESOLVED
- 49/20 **Police Report:**
- Police Report for Unstone June 2020:
ASB 14 - Due to lock down and Covid breaches
Violence against the person - 1
Drugs - 1
RESOLVED TO NOTE
- 50/20 **DCC & NEDDC Cllr Dale reported:**
- .1 DCC were currently working on detailed guidance regarding the partial reopening of libraries within the county
 - .2 DCC plans were in place to resurface a 1 mile stretch of the A61 from Stubley Hollow to the Hyde Park area, a survey was being undertaken to assess if this area needed to be extended.
 - .3 NEDDC had launched a shop local campaign and were currently waiving the usual business fees incurred for licenses which allow eating and drinking outside.
 - .4 NEDDC Cllr Dale reported that he was now the leader of the council, the Chair extended her congratulations.
RESOLVED TO NOTE
- 51/20 **The Clerk reported:**
- .1 Climate Change Documentation had been circulated to Cllrs on 22nd June 2020. RESOLVED
 - .2 Website compliance work was still ongoing work and will be reported in September, prior to the introduction of the new legislation. RESOLVED TO NOTE
 - .3 Grit bin letters had been sent to the local residents, a resident in the Redhouse area had confirmed that they had made the original request to DCC. Cllr Dale will take the matter forward. RESOLVED
- 52/20 It was noted that DALC updates and all relevant correspondence had been circulated, copies were available from the Clerk. RESOLVED

- 53/20 .1 Cemetery Committee. The financial information had been received from DTC, shortly before the UPC meeting commenced. Cllrs asked for more time to fully consider the information and asked the Clerk to arrange an additional UPC meeting in August and request missing information for the last two years from DTC, Mr Fieldsend should also be informed of this. No nominations were made to fill the vacant committee position. RESOLVED
- .2 Planning Training – The Clerk reported that DALC were running a planning training course at the cost of £50, the course was now full but further training was being planned. Cllrs approved the funding for the forthcoming training. RESOLVED
- .3 Unstone Schools Governor position – Cllr Hill reported that she had resigned from this position, all paperwork had been amended. RESOLVED TO NOTE
- .4 UPC Playground, The Clerk and Caretaker/Warden had carried a detailed risk assessment based upon the guidance material from NEDDC. All Cllrs aged to reopen the UPC playgrounds and asked that the necessary advice be placed on the website and within the playground areas. RESOLVED

54/20 **Community Hall**

- .1 Reopening – Cllrs asked that a decision regarding the possible reopening of the Community Hall be deferred until August. The Clerk and Caretaker/Warden would finalise the Risk Assessment and forward to NEDDC in preparation. RESOLVED TO NOTE
- .2 The RFO reported that three quotation had been received for the replacement doors at the Hall, Cllrs chose the cheapest quote for £1,449 from Classic Windows. RESOLVED
- .3 The RFO had been in contact with Eden Washrooms, who confirmed that the charges for the past quarter would be waived due. Paper towels for the toilet area had been requested for the toilet area and the towel roll would be removed in line with Covid guidance.
- .4 The new microwave had been installed in the kitchen area.

55/20 **The Caretaker/Warden reported:**

- .1 Routine checks on all bins, grit bins, dog bins, bus stops benches had been carried out around the parish
- .2 Routine grass cutting, hedge cutting, weed control had been carried around the parish
- .3 Routine play area inspections and litter picks had been completed
- .4 The ride on mower has broken down, new parts and fitting comes to £125 +vat.
- .5 Painting in the hall had been carried out during the poor weather.
- .6 Currently liaising with NEDDC regarding the new site for the dog bin at Summerley and will be checking out the location ASAP.
- .7 An email had been received regarding the trees at St Johns. The trees had been assessed by the Warden and the previous report from the Tree Surgeon did not raise any issues. Cllrs did not feel that any remedial action was necessary at this time. RESOLVED
- .8 A wasp nest has been removed from the storeroom at the back of the hall.
- .9 Fly tipping on Ash Lane last week has been reported and removed by NEDDC.
- .10 The broken fencing at the football field has been temporarily repaired and NEDDC will be back to replace the whole section at a later date.
- .11 Cllr Rogers agreed to undertake the playground inspections on W/C 27th of July & 17th August. The Caretaker/Warden would liaise regarding training and equipment. RESOLVED
- .12 The work to replace the paving at the war memorial is due to commence within the coming week. RESOLVED TO NOTE

56/20 **The RFO's reported:**

- .1 The RFO's report had been circulated and was approved.
- .2 The Cheque /BAC's request for July - £ £4,270.08 was unanimously approved along with the current income sheet and bank reconciliation.
- .3

- .4 Unadopted Road Apperknowle – The RFO reported that three quotations had been received for the works. Cllrs agreed to instruct Action Patch Planning to undertake the works as they had provided the cheapest quotation. RESOLVED
Sharman Playground Bench, quotations had been received for the bench, Cllrs agreed to purchase the bench from Go Plastics, as they had provided the cheapest quotation. RESOLVED

57/20 **Planning Applications**

- .1 20/00432/FLHPD | Application under the neighbour notification scheme for a single-storey rear extension | 10 Green Close Unstone Dronfield S18 4DU
.2 20/00465/FLH | Erection of two storey side extension with car port utilising attic space, a single storey rear extension and a new detached garage and glass house | Haydene Lightwood Lane Middle Handley Sheffield
.3 20/00411/FLH | single-storey rear extension with balcony and detached garage to side | Briars Westfield Lane Middle Handley Sheffield S21 5RY
.4 20/00477/FL | Construction of Bungalow (revised scheme of 19/00982/FL) | 1 Barrack Road Apperknowle Dronfield S18 4AU
20/00536/TPO Proposal: Application to crown reduce by 2-3 metres 2no Copper Beech Trees (T19 and T20) and 1no Walnut Tree (T11) covered by NEDDC TPO 107 Address: Summerley Hall Summerley Lower Road Apperknowle Dronfield

58/20 No objections were raised regarding the above Planning Applications

59/20 **Planning Decisions**

- .1 0/00208/FLH | First floor extension with balcony over existing dining room | Hillside View Back Lane Apperknowle Dronfield S18 4BU – Conditionally approved 18/06/20
.2 20/00432/FLHPD | Application under the neighbour notification scheme for a single-storey rear extension | 10 Green Close Unstone Dronfield S18 4DU – Permitted Development 26/06/20

60/20 The above applications were noted

61/20 The next meeting was confirmed at Thursday 13th August 2020.

62/20 The meeting closed at 7.55pm

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Unstone Parish Council

<u>July</u>		<u>Cheque Requests</u>			
	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>
D/D	Leasys	Van HP Charge 20/SAT/00075717	£265.89	£53.17	£319.06
D/D	Nest	Pension Contributions July 2020	£65.40	£0.00	£65.40
D/D	E.ON	Gas Invoice - July 20	138.33	£27.67	£166.00
S/O	Wish Computers	Web site management	£23.00	£0.00	£23.00
D/D	NEDDC	Trade Waste Collections	£36.27	£0.00	£36.27
D/D	Unity Trust	Service Charge	£29.55	£0.00	£29.55
D/D	Unity Trust	Handling Charge	£1.30	£0.00	£1.30
D/D	Unity Trust	Petrol and Diesel	£126.20	£24.64	£150.84
D/D	Unity Trust	Microwave, Diesel, Adaptor	221.05	£70.20	£291.25
BACS	NT Killis	Cleaner, Wipes, Gloves & Sacks	£105.07	£16.81	£121.88
BACS	E&D Steel	Chisel, Sellotape, lamps, sandpaper etc	£118.05	£23.51	£141.56
BACS	Wish Computers	Clerk and Chair PC Issues	£120.00	£24.00	£144.00
BACS	Miscellaneous	Payroll July 2020	£2,421.10	£0.00	£2,421.10
BACS	HMRC	Payroll July 2020	£358.87	£0.00	£358.87
July 2020 Payments Total			<u>£4,030.08</u>	<u>£240.00</u>	<u>£4,270.08</u>