



NOTICE OF MEETING OF UNSTONE PARISH COUNCIL

15 May 2021

To: The Chair and Members of Unstone Parish Council

I hereby give you notice that the Full Council meeting of Unstone Parish Council will be held in **The Fred Hopkinson Memorial Hall, Crow Lane, Unstone, S18 4AL** on **Thursday 20 May 2021 at 7.30pm.**

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Emma Smith', is written over a horizontal line.

Emma Smith

Relief Clerk

Please note this is a face to face meeting. All members of the public are welcome to attend the meeting however due to the ongoing Covid-19 restrictions space is limited therefore you must contact the Clerk prior to the date of the meeting to confirm your attendance. The wearing of face masks at this venue is compulsory, please hand sanitise on arrival and maintain 2 metre social distancing at all times.

AGENDA

1. **To receive apologies for absence.**
2. **Variation of Order of Business.**
3. **Declaration of Members Interests and Requests for Dispensation**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.
4. **Confidential Item** - To determine which items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
5. **To confirm the minutes of the Council Meeting held on 15 April 2021**
6. **Reports**
 - (a) If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matter
 - (b) If a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter.
7. **Chair’s Announcements**
8. **To note Clerks report/correspondence received**
 - (a) High court judgement in relation to virtual parish meetings and NALC advice on limiting number of members of the public
 - (b) Brierley Park and Sharman gate works have now been completed
 - (c) NEDDC has confirmed they will be in touch after the election regarding the Dronfield Town Council Joint Burial Committee
 - (d) Derbyshire County Council have confirmed the collapsed culvert and blocked gullies on Long Line will be repaired. Email circulated dated 16 April 2021
 - (e) Road Works - 17 - 21 May, Summerly Road, Apperknowle for electrical works
 - (f) Road Closure - 22 - 24 July, Summerly Road, Apperknowle for Severn Trent Water works
 - (g) Road Closure - 26 - 28 July, Back Road, Apperknowle for Severn Trent Water works
 - (h) Road Closure - 21 - 22 August, A61 Unstone - Dronfield Bypass for highway maintenance DCC
9. **To note DALC and other items circulated for information**

DALC Circular for May 2021
10. **Items raised by Councillors**
 - (a) Land at Middle Handley
 - (b) Bench on Hardhurst Road removed by NEDDC to consider replacement and licence
 - (c) Advertisement signs on the grass verge adjacent to Apperknowle Cricket Club
11. **To approve the plan for Whittington Lane park**
12. **To approve extension of the Bar Agreement with the Miner’s Arms to November 2022**
13. **To note feedback received from Community Hall hirers wishing to return in May 2021**
14. **To note Caretakers report**
15. **Responsible Financial Officer report**
 - (a) To approve the payment list for May 2021 £29,170.45
 - (b) To approve the bank reconciliation up to 30 April 2021
 - (c) DET Funding grant claim form has now been submitted for payment £6,000

- (d) Police and Crime Commissioner grant agreement has been received for CCTV £8,000
- (e) To note the RFO is working on quotes for Roller Shutter and glass replacement in the Hall
- (f) To note the internal audit report for 2020/21
- (g) To approve the Annual Governance and Accountability Return for 2020/21
 - i. Section 1 Annual Governance Statement for 2020/21
 - ii. Section 2 Accounting Statements for 2020/21

16. Planning Application

21/00388/FLH - Application for a single storey extension to detached dwelling (Resubmission of 20/00917/FLH) at Ouzlebank Farm Highgate Lane Dronfield

17. Planning Decisions

No decisions to note

18. Public Participation (15 minutes allocated)

19. Confirm the date and time of the next meeting as 7.30pm Thursday 17 June 2021

20. To note items for the June 2021 agenda

HR Confidential

21. To approve appointment of relief Parish Clerk