



NOTICE OF MEETING OF UNSTONE PARISH COUNCIL

14 October 2023

To: The Chair and Members of the Finance and Staff Working Group

I hereby give you notice that the Finance and Staff Working Group meeting of Unstone Parish Council will be held at **Moorland View, Apperknowle, S18 4BL on Thursday 19 October 2023 at 6.00pm**

All members of the working party are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read "Emma Smith".

Emma Smith

Parish Clerk/RFO

AGENDA

1. **To receive apologies for absence.**
2. **Variation of Order of Business.**
3. **Declaration of Members Interests and Requests for Dispensation**
Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.
4. **Confidential Item** - To determine which items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-
“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
5. **Staff**
To note SCP levels for staff members for 2024/25
6. **Precept/Budget for 2024/25**
To recommend for approval the budget circulated for 2024/25
7. **Community Hall Fees 2024/25**
To discuss the Community Hall fees for 2024/25