



## NOTICE OF MEETING OF UNSTONE PARISH COUNCIL

8 May 2023

To: The Chair and Members of Unstone Parish Council

I hereby give you notice that the Annual Council meeting of Unstone Parish Council will be held at **Moorland View, Apperknowle, S18 4BL** on **Thursday 18 May 2023 at 7.30pm.**

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Emma Smith', is written over a faint horizontal line.

Emma Smith

Clerk/RFO

## AGENDA

### NON-CONFIDENTIAL

1. Election of Chair and signing of the Declaration of Acceptance to Office
2. Election of Vice-Chair and signing of the Declaration of Acceptance to Office
3. To consider co-option
4. To receive apologies for absence.
5. Variation of Order of Business.
6. **Declaration of Members Interests and Requests for Dispensation**  
Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.
7. **Confidential Item** - To determine which items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-  
“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
8. To confirm the minutes of the Council Meeting held on 20 April 2023
9. To review and adopt the Council’s Standing Orders
10. To review and adopt the Council’s Financial Regulations
11. To review and adopt the Retention Schedule
12. To review and adopt the Freedom of Information Policy
13. To review and adopt Equal Opportunities Policy
14. To review and adopt the Complaints Procedure
15. To review and adopt the Privacy Notice
16. To review and adopt the Safeguarding Policy, Procedure and Guidance
17. To approve the calendar of meetings for 2023/24
18. To approve membership to the Finance and Staff Working Party  
(Cllr Dale, Cllr Lilleyman, Cllr Rogers, Cllr Smith and Chair)
19. To approve the terms of reference for the Finance and Staff Working Party
20. To approve representatives on outside bodies
  - (i) Dronfield Relief in Need
  - (ii) Henry Fanshaw Education Foundation
  - (iii) Staveley Parochial Society
  - (iv) Woodthorpe Relief Charity

**Matters to be considered in addition to the Annual Meeting Agenda as a decision is required before the next Full Council Meeting.**

21. Public Participation (15 minutes allocated)

## 22. Reports

- (a) If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matter
- (b) If a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

## 23. Chair's Announcements

## 24. To note/discuss Clerks report/correspondence received

- (a) DALC newsletter - May 2023
- (b) DCC - Sustainable Travel Derbyshire's Electric Vehicle Charging Survey

## 25. To note update on DHFS Foundation

## 26. To note Dronfield Cycle Path update

## 27. To discuss defibrillator in phone box on Main Road - deferred from October 2022 Full Council meeting

## 28. To discuss anti-social behaviour at Peace Funerals site, Apperknowle

## 29. To discuss the Premises licence and premises supervisor at the Community Hall

## 30. To note installation date for new windows and door at the Community Hall w/c 5 June 2023

## 31. Caretakers report

To note caretakers report circulated to all Councillors

## 32. Responsible Financial Officer report

- (a) To approve the payment list for May 2023
- (b) To approve the bank reconciliations for 30 April 2023
- (c) To note internal audit report
- (d) To approve Annual Governance Statement for 2022/23
- (e) To approve Accounting Statements for 2022/23

## 33. Planning Application

- NED 22/00752/FL - Proposal to demolish the existing commercial buildings in the south eastern corner of the overall site at Top Farm, one substantial building and to replace them with two dwellings with associated garages/parking gardens and drainage at Top Farm, Ash Lane, Summerley, Apperknowle
- NED 21/00454/FL - Retention of mound at Springwell Hill (Additional Information) at Land South West of Ironstone Cottages, Springwell Hill, Nether Handley
- NED 23/00301/OL - Outline application for construction of 6 detached houses and garages (all matters reserved) at Land between The Limes and Oberland East of Crow Lane, Apperknowle
- NED 23/00369/FLHPD - Application under the neighbour notification scheme for a single storey rear extension at Cedar Croft, Barrack Road, Apperknowle

## 34. Planning Decisions

- NED 23/00235/FL - Conversion of existing rear single storey outbuilding to form home office at Briars, Westfield Lane, Middle Handley - **Conditionally Approved 20 April 2023**

## 35. Other Planning Matters

Appeal Decision for planning application 20/01124/FL The development proposed is two 3 bed semi-detached affordable houses on the redundant car park at Fleur De Lys Hotel, Main Road, Unstone - **Appeal is dismissed**

## 36. Planning Application circulated after the agenda was issued

## 37. Confirm the date and time of the next meeting as Thursday 15 June 2023 at 7pm

## 38. To note items for the June 2023 agenda