



Minutes of the Annual Council Meeting of Unstone Parish Council

Held at Moorland View, Apperknowle on Thursday 18 May 2023

PRESENT Councillors Hopkinson (in the Chair), Dale, Hubbard, Land and Lilleyman, Smith

IN ATTENDANCE Emma Smith (Parish Clerk) and PCSO White

5 members of the public

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- 97/23 ELECTION OF CHAIR**
RESOLVED Cllr Hopkinson was elected Chair and signed the acceptance of Office.
- 98/23 ELECTION OF VICE - CHAIR**
RESOLVED Cllr Smith was elected Vice-Chair and signed the acceptance of Office.
- 99/23 CO-OPTION POLICY**
RESOLVED Rosalie Davison was co-opted to the Council and will sign the acceptance of Office at the next meeting.
- 100/23 APOLOGIES FOR ABSENCE**
Cllr Perkins – Council accepted that Cllr Perkins will sign the declaration of acceptance at the next Full Council meeting.
Cllr Rogers – Council accepted that Cllr Rogers will sign the declaration of acceptance at the next Full Council meeting.
M Brown – Caretaker
- 101/23 VARIATION TO THE ORDER OF BUSINESS**
No variations to the order of business
- 102/23 DECLARATION OF MEMBERS INTEREST**
No declarations of members interests
- 103/23 CONFIDENTIAL ITEMS**
No confidential matters
- 104/23 MINUTES OF THE FULL COUNCIL MEETING ON 20 APRIL 2023**
RESOLVED approved the Full Council meeting minutes.
- 105/23 STANDING ORDERS**
RESOLVED approved Standing Orders with no amendments.
- 106/23 FINANCIAL REGULATIONS**
RESOLVED approved Financial Regulations with no amendments.
- 107/23 RETENTION SCHEDULE**
RESOLVED approved the Retention Schedule with no amendments.
- 108/23 FREEDOM OF INFORMATION POLICY**
RESOLVED approved the Freedom of Information Policy with no amendments.
- 109/23 EQUAL OPPORTUNITIES POLICY**
RESOLVED approved the Equal Opportunities Policy with no amendments.

- 110/23 COMPLAINTS PROCEDURE**
RESOLVED approved Complaints Procedure with no amendments.
- 111/23 PRIVACY NOTICE**
RESOLVED approved Privacy Policy with no amendments.
- 112/23 SAFEGUARDING POLICY**
RESOLVED approved Safeguarding Policy with no amendments.
- 113/23 CALENDAR OF MEETINGS 2023/24**
RESOLVED approved the calendar of meeting dates.
- 114/23 FINANCE AND STAFF WORKING PARTY**
RESOLVED approved the Finance and Staff working party terms of reference and appointed Cllr Dale, Lilleyman, Rogers, Smith and Hopkinson to the working party.
- 115/23 REPRESENTATIVES ON OUTSIDE BODIES**
RESOLVED Dronfield Relief in Need – Cllr Smith
Henry Fanshaw Education Foundation – Cllr Rogers
Staveley Parochial Society – Cllr Hubbard
Woodthorpe Relief in Need – Cllr Hubbard
- 116/23 PUBLIC PARTICIPATION**
A member of the public spoke about the antisocial behaviour at the Peace Funerals site at Apperknowle. There is litter left on site, cars driven through hedgerows, fires, fireworks and drug taking. Suggestions made are a gate, working CCTV, ANPR system. PCSO White stated a gated access would be the best solution and they would contact Peace Funerals to discuss suggestions made.
- 117/23 POLICE REPORT**
April 2023
1 x Violent crime against a person
1 x Public Order
2 x Theft
6 x Vehicle crime
2 x other
PCSO White spoke about OP Sceptre week – this is a national movement for knife crime awareness. Friday they will sweep two parks within Unstone for knives. Anyone who would like to relinquish a knife rather than disposing of it themselves can hand it to the Police.
RESOLVED noted.
- 118/23 DCC and NEDDC REPORT**
Cllr Dale thanked everyone for a second term as a District Councillor and sent commiserations to Janet Hill.

NEDDC – Cllr Dale will no longer be leader at NEDDC as this is now Labour controlled.

Planning application NED 23/00301/OL – green belt planning application for 6 houses and garages, residents are concerned about this application, Cllr Dale has called this in at District.

West Handley matter – meetings have been held. Planning enforcement notice has been issued.

Litter bin replacements – have taken place at the Bus stop on Loundes Road and also near the Primary School.

Boat Yard – the land ownership query, Cllr Dale has circulated the information regarding this matter to Councillors.

119/23 CHAIRS REPORT

The Chair reported that the Childrens trip would take place on 10 August 2023 and the OAP trip would take place on 17 August 2023.

**120/23 DALC NEWSLETTER – MAY 2023
RESOLVED** noted.

**121/23 DCC –DERBYSHIRES ELECTRIC VEHICLE CHARGING SURVEY
RESOLVED** noted.

122/23 DHFS FOUNDATION
Cllr Rogers was not in attendance.

123/23 DRONFIELD CYCLE PATH
Clerk had nothing further to circulate regarding the cycle path.
RESOLVED noted.

124/23 DEFIBRILLATOR IN PHONE BOX
RESOLVED deferred to the September 2023 meeting.

125/23 ASB AT PEACE FUNERALS SITE
RESOLVED Parish Council strongly support the use of CCTV in this area and would like Peace Funerals to consider a barrier. Peace Funerals to be invited to the June meeting to discuss this matter further.

126/23 PREMISES LICENCE AT THE COMMUNITY HALL
Clerk noted that the premises supervisor licence number is required to complete the application to licencing.
RESOLVED noted.

127/23 WINDOWS AND DOORS AT THE COMMUNITY HALL
Clerk notified the Council that work is due to commence on 5 June for 1 week. Clerk has notified the hall hirers that the hall will be closed during this time.

RESOLVED noted.

128/23 CARETAKER/WARDENS REPORT

Caretaker was not in attendance and had nothing further to report.

RESOLVED noted.

129/23 PAYMENT LIST FOR MAY 2023

RFO circulated the payment list for May 2023 totalling £7,114.98

RESOLVED approved the payment list circulated (Appendix 1)

130/23 BANK RECONCILIATION FOR APRIL 2023

RFO circulated the bank reconciliation for April 2023

RESOLVED approved the bank reconciliation circulated (Appendix 2)

131/23 INTERNAL AUDIT REPORT 2022/23

RFO circulated the internal audit report for 2022/23

RESOLVED noted the internal auditor report.

132/23 ANNUAL GOVERNANCE STATEMENT FOR 2022/23

RFO circulated the annual governance statement for 2022/23

RESOLVED approved the annual governance statement for 2022/23.

133/23 ANNUAL ACCOUNTING STATEMENT FOR 2022/23

RFO circulated the annual accounting statement for 2022/23

RESOLVED approved the annual accounting statement for 2022/23.

134/23 PLANNING APPLICATIONS

NED 22/00752/FL – Proposal to demolish the existing commercial buildings in the south eastern corner of the overall site at Top Farm, one substantial building and to replace them with two dwellings with associated garages/parking gardens and drainage at Top Farm, Ash Lane, Summerley, Apperknowle

RESOLVED no comments made.

NED 22/00454/FL – Retention of mound at Springwell Hill (Additional Information) Land South West of Ironstone Cottages, Springwell Hill, Nether Handley

RESOLVED no comments made.

NED 23/00301/OL – Outline application for construction of 6 detached houses and garages (all matters reserved) at Land between The Limes and Oberland East of Crow Lane, Apperknowle.

RESOLVED Parish Council strongly object on the grounds of this development being within the green belt.

- 135/23 PLANNING DECISIONS**
NED 23/00235/FL – Conversion of existing rear single storey outbuilding to form home office at Briars Westfield Lane, Middle Handley – **Conditionally approved 20 April 2023**
RESOLVED noted.
- 136/23 OTHER PLANNING MATTERS**
Appeal decision for planning application 20/01124/FL The development proposed is two 3 bed semi-detached affordable houses on the redundant car park at Fleur De Lys Hotel, Main Road, Unstone – Appeal is dismissed.
RESOLVED noted.
- 137/23 PLANNING MATTERS AFTER THE AGENDA WAS CIRCULATED**
NED 23/00170/FLH – Application for a two-storey extension, a two-storey rear extension and a double garage with an annexe above at 38 Barrack Road, Apperknowle.
RESOLVED no comments made.
NED 23/00417/DISCON – Application to discharge condition 3 (Construction Method Statement) pursuant to planning application 22/00929/FL at Land North West of Station Hill between Main Road and Railway Line, Main Road, Unstone
RESOLVED no comments made.
- 138/23 DATE OF THE NEXT MEETING**
RESOLVED Approved 15 June 2023 at 7pm
- 139/23 ITEMS TO NOTE FOR THE JUNE 2023 AGENDA**
RESOLVED no further items to add.

The meeting closed at 8.01pm

Signed

Chairperson

Date 15 June 2023

Appendix 1

<u>May 2023</u>		<u>Cheque Requests</u>				
	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Vat Rec</u>	<u>Total</u>	
D/D	British Gas	Gas Bill (08/03/2023 to 06/04/2023)	£99.30	£4.96	£104.26	
D/D	British Gas	Electric Bill (09/03/2023 to 10/04/2023)	£48.49	£2.42	£50.91	
D/D	British Gas Lite	Electric Bill (25/01/23 to 22/03/23) CCTV	£54.90	£2.74	£57.64	
D/D	British Gas Lite	Electric Bill (22/03/23 to 21/04/23) CCTV	£28.49	£1.42	£29.91	
D/D	Nest	Pension Contributions May 2023	£111.86	£0.00	£111.86	
S/O	Wish Computers	Web site management	£23.00	£0.00	£23.00	
D/D	NEDDC	Trade Waste Collections	£43.87	£0.00	£43.87	
D/D	Waterplus	Water Charges	£18.73	£0.00	£18.73	
D/D	O2	CCTV at Brierley Park Data	£16.62	£3.32	£19.94	
S/O	Blueflame	Annual Service Plan (Feb 23 to Jan 24)	£37.50	£7.50	£45.00	
D/D	Unity Trust	Fuel and Dash Camera	£520.34	£101.47	£621.81	
BACS	NEDDC	Emptying Dog Bins	£898.56	£179.71	£1,078.27	
BACS	NEDDC	Rent for playarea Brierley Road	£1.00	£0.00	£1.00	
BACS	ASI Security	CCTV Router at Whittington Lane	£25.00	£5.00	£30.00	
BACS	East Midlands Audit Ser	Internal Audit 2022-23	£165.00	£0.00	£165.00	
BACS	Abbey Auto Electrical	Beacon for Vehicle	£178.00	£0.00	£178.00	
BACS	NEDDC	Trade Waste Collections	£263.12	£0.00	£263.12	
BACS	Alfred Dunham	Filling grit bins	£324.00	£64.80	£388.80	
	Moorland View	Hire of hall 18/03/2022 to 31/03/2023	£200.00	£0.00	£200.00	
D/D	O2	CCTV at Brierley Park Data	£16.62	£3.32	£19.94	
BACS	Miscellaneous	Payroll May 2023	£2,893.65	£0.00	£2,893.65	
BACS	HMRC	Payroll May 2023	£770.27	£0.00	£770.27	
		May 2023 Payments Total	<u>£6,738.32</u>	<u>£376.66</u>	<u>£7,114.98</u>	

Appendix 2

UNPRESENTED PAYMENTS

<u>DATE</u>	<u>PAYEE</u>	<u>AMOUNT</u>		
	OPENING BALANCE	£ 28,038.07		
	PLUS INCOME SHEET	£ 49,148.35		
		£ 77,186.42		
	PLUS UNPRESENTED PAYMENTS		CHQS	£0.00
		£ 77,186.42		
	MINUS EXPENDITURE	£ 6,870.95	UNITY	£70,315.47
		<u>£ 70,315.47</u>		<u>£70,315.47</u>