



NOTICE OF MEETING OF UNSTONE PARISH COUNCIL

11 October 2025

To: The Chair and Members of Unstone Parish Council

I hereby give you notice that the Full Council meeting of Unstone Parish Council will be held at **Moorland View, Apperknowle, S18 4BL** on **Thursday 16 October 2025 at 7.00pm.**

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following Agenda.

Members are to complete the Declaration of Interests Sheet (if appropriate) and email this to the Clerk prior to the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Emma Smith', is written over a light blue horizontal line.

Emma Smith

Parish Clerk/RFO

AGENDA

NON-CONFIDENTIAL

1. **To receive apologies for absence.**
2. **Variation of Order of Business.**
3. **Declaration of Members Interests and Requests for Dispensation**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time, or to request a dispensation. Please note that appropriate forms should be completed prior to commencement of the meeting.
4. **Confidential Item** - To determine which items, if any, on the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

“That in view of the confidential nature of the business about to be transacted, to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
5. **Public Participation (15 minutes allocated)** Meetings of the Parish Council are not public meetings, but members of the public do have a statutory right to attend meetings of the Council as observers. However, as part of its community engagement, the Parish Council sets out a time for public participation near the beginning of its meetings when members of the public are invited to speak at the authorisation of the Chair. The ‘Public Speaking’ session is limited to 15 minutes. If more than one member of the public wishes to speak on the same topic then it is recommended that they nominate one person to speak on their behalf. This will avoid duplication of points and make the best use of the public participation period. Other speakers can then briefly state any further points that have not already been covered. ‘Public Speaking’ is NOT a discussion. Speakers shall speak in turn one at a time. If Councillors wish to ask questions for clarification they may do so through the Chair. All statements, questions and responses must be related to the facts of the matter and not be personal in nature. There should be no reference to personal views or opinions on any person and/or business. Once ‘Public Speaking’ is finished there shall be no further public participation in the meeting. If the item in question is on the agenda it will then be discussed by the Council members at the given point in the agenda. Please note that members of the public will not be permitted to enter into this discussion. Thank you for respecting these rules,
6. **To approve the minutes of the Full Council Meeting held on 18 September 2025**
7. **Reports**
 - (a) If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matter. To note the Police crime report
 - (b) If a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
8. **Chair’s Announcements**
9. **To note/discuss Clerks report/correspondence received**
 - (a) DCC - Cycle path
 - (b) Speed Indicator Device data collected
 - (c) Remembrance Wreath and Event
 - (d) Independent Annual Play Area Inspection Report
 - (e) Support your Parish Council - Communications & Funding
 - (f) Ochre Laden Stream, Unstone correspondence
 - (g) Decimated bench near garden centre
10. **To note Charities Report from Unstone Parish Council trustees**
 - (a) Henry Fanshaw Charity - Cllr Rogers
 - (b) Dronfield Relief in Need - Cllr Smith
 - (c) Staveley Parochial Charity - Cllr Hubbard
 - (d) Woodthorpe Relief in Need Charity - Cllr Hubbard

- 11. Caretakers report**
To note caretakers report circulated to all Councillors
- 12. Responsible Financial Officer report**
 - (a) To approve the payment list for October 2025
 - (b) To approve the bank reconciliation for September 2025
 - (c) To approve quotation for internal auditor
- 13. Community Hall**
 - (a) NEDDC correspondence regarding parking on the grass surround The Fred Hopkinson Memorial Hall and lease of land.
 - (b) Christmas Fayre 29 November 2025 - Christmas Fayre posters advertised
 - (c) Scuppered - 18 October 2025
 - (d) How the Beatles got me a job with ELO - 15 November 2025
 - (e) To discuss Fire doors - Fire Risk Assessment at Community Hall
- 14. Planning Application**
No planning applications received
- 15. Planning Decisions**
No planning decisions received
- 16. Other Planning Matters**
NEDDC Tree Preservation Order No 304/2025 The Trees situated West of Unstone Farm, Unstone, Dronfield
- 17. Planning Application circulated after the agenda was issued**
- 18. Confirm the date and time of the Full Council meeting as Thursday 20 November 2025 at 7pm**
- 19. To note items for the November 2025 agenda**
Budget/Precept 2026/27