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| Minutes of a Meeting of Unstone Parish Council  Held at Moorland View Elderly People’s Club, Apperknowle  Thursday 17th May 2018. | | |
| Present: | | Cllrs S Hopkinson (Chair), A Dale (DCC), J Hill, M Lilleyman, T Rogers, R L Smith & V Tebbs, |
| In attendance: | | J Clayton (Clerk) E Smith (RFO) and M Brown (Caretaker/Warden) and 6 members of the public. |
| 1/18 | | Cllr Hopkinson was elected to the position of Chair and signed the Declaration of Office |
| 2/18 | | Cllr RL Smith was elected to the position of Vice Chair and signed the Declaration of Office |
| 3/18 |  | Apologies were received from Cllr J Elliott, K Fisher, K Perkins and NEDDC Cllr R Smith |
| 4/18 |  | The Chair stated public participation would take place at the end of the meeting. |
| 5/18 |  | The HR Confidential matter will be discussed at the end of the meeting, with no public present. |
| 6/18 |  | Declared Interests – no interests were declared. |
| 7/18 |  | The Minutes of the UPC meeting on 19th April were accepted by all and signed by the Chair. |
| 8/18 |  | No Police Report had been received, the Clerk would look into this matter |
| 9/18 | .1  .2  .3  .4  .5 | DCC Cllr Dale reported:  Cycle way – a consultation event had been arranged for 6.30pm on Monday 21st May at the Fred Hopkinson Community Hall, Crow Lane, Unstone, the event is an opportunity for members of the public to give their views on the proposed development.  INEOS – the forthcoming enquiry will be based upon the effect on the greenbelt, noise levels and traffic implications.  Pot Holes at St John’s had been reported. DCC had repaired 1000 pot holes in one week recently.  LED street lighting a report had been received regarding the perceived low light levels in some areas.  Fleur de Llys – a report had been received regarding messy state of the site, as building work is yet to commence. |
| 10/18 | .1  .2  .3 | NEDCC Cllr Rosie Smith sent a report:  St Johns Road - she has asked NEDDC to replace the fence, due to the CPO by NEDDC in 1974.  The bins on Hundall Lane have been stolen and have been replaced with Wheelie bins  NEDDC have allocated £10,000 for remedial work at Spring Bank. The works will excavate and regrade to remove potholes, mechanically sweep, apply tack coat and then lay a 75mm surface of 14mm dense binder course, this should hopefully give a useable surface for the next 10 years (dependant on use, weather water damage etc.) |
| 11/18 |  | The Chair reported that the OAP Christmas party was scheduled for15th December, the dates for the Childrens and OAP summer trips would be arranged shortly. |
| 12/18  13/18 | .1  .2  .3  .4  .5  .6  .7  .8  .9  .1  .2  .3  .4  .5  .6  .7  .8 | Clerk’s Report:  The Clerk confirmed that she would commence the DALC CILCA course on 18th June 2018.  A letter of appreciation has been received from NEDDC Councillor Rosie Smith, in recognition for UPC’s recent donation of £50 the Chair’s Appeal.  Cycleway consultation meeting will be held at the Unstone Community Hall, Monday 21st May 2018 at 6.30pm. Members of the public are welcome to attend  NEDDC are holding an ethical training for Cllrs and UPC staff on 19th July 2018 at 6.30pm  National Rural Crime Survey - requires the views of local people, details are available on the Derbyshire Police and UPC websites.  Reports have been received regarding bins not being returned for assisted households – this has been reported to Refuse Dept at NEDDC  Street Naming & Numbering – 42 Crow Lane will now be known as Tythe Cottage  DCC have launched a project to reduce food waste – 50 ways to make food go further, details have been published within the parish.  The latest Scam watch Bulletin has been placed on the website  *Actions from last meeting*  St John’s Ambulance Service have been asked to highlight Hundall and West Handley as possible locations for future defib installations  Brierley fencing – work is ongoing to identify the land owner at this location  Citation – 50% reduction to payments for remainders of contract now in place.  WW1 poppy dedications and plaque - the Clerk will liaise with the Church for details  Middle Handley Telephone Box – Eckington Parish are responsible and will undertake the necessary work on the telephone box  What’s on page - all hirers will be contacted to gain their permission to publish their details in view of new GDPR legislation  Removal of telephone box – despite previously assurances DCC cannot now supply a quotation for its removal, one quote has been received awaiting further quotations.  West Handley lamp post – the new post holder has been identified and work is ongoing to secure the replacement, the matter will be brought forward to the next meeting  Community Hall Signage – DCC had replied stating that UPC’s request for signage did not meet their criteria and therefore no sign could be placed on the Main Road. |
| 14/18 |  | It was noted that DALC Circulars and all relevant correspondence had been circulated, copies were available from the Clerk |
| 15/18 |  | Annual Independent Playground Inspection – The Caretaker reported that the inspection had been completed and had been circulated to all Cllrs. Repairs were necessary to the matting in some areas and the RFO would source quotations for the work and report back to the Council for consideration. The Clerk reported that there was much local interest in the renewal of the park area at St John’s and asked that an invitation be attended for interested parties to attend the next meeting. |
| 16/18 | .1  .2  .3  .4  .5  .6  .7  .8  .9 | The Caretaker/Warden’s Report:  Regular checks on all bins, grit bins, dog bins and bus stops had been completed.  Regular park inspections and litter picks completed  Routine grass cutting, weed spraying etc around parish  Full bench refurbishment on New Road Apperknowle is now complete  Bench at St John’s has been damaged. The bench is still useable, it’s planned refurbishment will be brought forward.  Pat testing has been carried out on all Parish Council appliances, the Vacuum failed the test and has been replaced.  Preparation underway for summer planting of the two UPC flower beds  A complaint has been received regarding the condition of the wood on the climbing frame at Sharman Park. The Caretaker will fit a new, more robust material to the structure and monitor its performance. |
| 17/18 |  | RFO’s Report. |
|  |  | The RFO’s report had been circulated and was approved.  The Cheque /BAC’s request for May - £ 4,948.21 was unanimously approved along with the current income sheet and bank reconciliation. |
| 18/18 |  | The Annual Governance Statement has been approved and signed. |
| 19/18 |  | Consideration and approval of the Accounting Statements by the members meeting as a whole by resolution all members agreed and the Accounting statements were signed and dated by the Chair. |
| 20/18 | 1.  2.  3.  4. | GDPR – The RFO confirmed that a privacy notice had been placed on the website, together with the supporting policy documentation and a note had been place on the Contact Us page on the Website, to meet the requirements of the new GDPR legislation.  Tree Survey – NEDDC have confirmed that no TPO’s are present on any of the tree’s which UPC are responsible for. Cllrs agreed that Jonathon Oakes should be asked to complete a report. The Caretaker/Warden would liaise.  Cemetery payments. Cllrs asked that the payments be made on a quarterly basis on receipt of the JBC Minutes, the RFO ensure the initial payment is made. |
| 21/18 |  | Planning Applications. |
|  | .1  .2 | 17/01240/FL | Application for change of use of land from agricultural to mixed use for grazing horses and livestock with creation of new field access and construction of field shelter (Amended Plans/Amended Title) | Land North West Of Hill Crest Westfield Lane Middle Handley  18/00472/FLH | Proposed glazed link Entrance Lobby connecting to small Barn Conversion to form Home Office and Utility Room plus Construction of detached Garage. (Conservation Area) | South View Main Road West Handley Marsh Lane Sheffield S21 5RZ |
| 22/18 |  | No objections were raised regarding the above Planning Applications |
|  |  | Planning Decisions |
|  | .1  .2 | 18/00191 Outline application for a 2 bed bungalow Church View, Westfield Lane, Middle Handley – Refused 20th April 2018  18/00155/FL | Application for change of use from agricultural to mixed agricultural and equestrian use with associated sheep shelter, walk in field shelter, hay barn and equipment store, hard standing and access | Land North West of Holly Tree House Westfield Lane Middle Handle – Refused 11th May 2018 |
| 24/18 |  | The above applications were noted |
| 25/18 |  | Public Participation |
|  | .1 | Pot hole reported on High Street in Apperknowle, previously reported to DCC. |
|  | .2 | Apperknowle Bungalows – a member of the public asked when the Bungalows would be finished. Cllr Dale informed him that a structural survey was being completed |
|  | .3 | Crow Lane bench – a member of the public commended the Caretaker/Warden on the refurbishment of the bench |
|  | .4 | Peak Resort – a member of the public asked if UPC had received an update on the Peak Resort. The Chair explained that no further information had been given since the last meeting, regular updates are available on the Peak Resort website |
| 26/17 |  | HR Confidential – The Clerk presented a report containing guidance in relation to working from home expenditure. All councillors present were in agreement that the Clerk and RFO posts should receive a payment of £9 per week to cover all necessary expenditure. The reimbursement for the RFO post should be backdated to 1st April 2018. |
| 27/18 |  | The next meeting was confirmed at Thursday 21st June 2018. |
| 28/18 |  | The meeting closed at 8.35pm |
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|  |  | Page of 3 of 3 Chair’s signature………………………………………………………………..…21st June 2018  Signature………….………………………………………………………………………………………Date: 16th November 2017 20172017 |